



Republic of the Philippines
Department of Environment and Natural Resources
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FEB 13 2021

SPECIAL ORDER
No. 2021 - 68

SUBJECT: AUTHORIZING THE ATTENDANCE OF SOME LEGAL AFFAIRS SERVICE PERSONNEL IN THE E-LEARNING SESSIONS OFFERED BY CFS CREATIVE TRAINING AND MANAGEMENT FOR CY 2021

In the interest of the service and in providing Legal Affairs Service personnel with additional knowledge in legal writing, paralegal matters, and on different kinds of affidavits and pleadings, the following are hereby authorized to attend the scheduled training programs via Zoom Application:

A. Introduction to Legal Writing

February 13, 2021
(Php 3,900.00 + VAT)

Name	Position/Designation
1. Anita L. Iringan	Engineer III
2. Gemmalie N. Briones	Administrative Assistant III
3. Raymond C. Fernandez	Administrative Assistant III
4. Juvymelle A. Bauyon	Administrative Assistant III
5. William F. Ferrer	Administrative Assistant III
6. Frederick Romulo	Administrative Assistant III

B. Mastering Legal Forms

February 27, 2021
(Php 3,900.00 + VAT)

Name	Position/Designation
1. Aventino S. Gopico III	Attorney IV
2. Illac G. Bohol	Attorney IV
3. Rosette S. Ferrer	Attorney IV
4. Kristine D. Aquino	Attorney III
5. Maria Emma Gille Mercado	Attorney III
6. Mario Jayson R. Rabara	Attorney III
7. Jiana Joselle SC De Guzman	Attorney III
8. Bianca Pagalilauan	Attorney III
9. Cyril Joy Gerona	Attorney III

C. Paralegal Training: A Quest for Learning, The Resolve to Improve

March 13 and 20, 2021

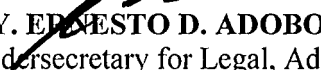
(Php 9,500.00 + VAT)

Name	Position/Designation
1. Ronald M. Buazon	Special Investigator II
2. Christopher P. Eusebio	Special Investigator II
3. Leo Syed R. Pablo	Special Investigator II
4. Camille DR. Adalem	Special Investigator II
5. Primo Carlo P. Saraos	Special Investigator II
6. Mark Vincent C. Ygnete	Special Investigator II
7. Teodoro E. Gandeza	Special Investigator II
8. Rene Orallo II	Special Investigator II
9. Krystyne Gayle N. Ong	Executive Assistant III
10. William F. Ferrer	Administrative Assistant III
11. Juvymelle A. Bauyon	Administrative Assistant III
12. Ralph Aaron Atienza	Administrative Assistant III
13. Lea Gloria Dela Cruz	Administrative Officer III

The expenses to be incurred in relation to their participation such as registration fee, shall be chargeable against Legal Affairs Service funds, subject to the usual accounting and auditing rules and regulations.

They shall submit an individual learning report, using the approved format, to the Office of the Undersecretary for Legal, Administration, Human Resources, and Legislative Affairs through the Training and Development Division, Human Resource Development Service (HRDS) within seven (7) days after the completion of each event.

For your consideration.


ATTY. ERNESTO D. ADOBO, JR., CESO I
Undersecretary for Legal, Administration,
Human Resources and Legislative Affairs

