



Republic of the Philippines  
Department of Environment and Natural Resources  
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FEB 24 2021

**SPECIAL ORDER**  
No. 2021- 69

**SUBJECT: AUTHORIZING THE PARTICIPATION OF SOME HUMAN RESOURCE DEVELOPMENT SERVICE PERSONNEL TO THE MASTER TRAINER CERTIFICATION: TRAINING NEEDS ANALYSIS TOWARDS COURSE DESIGN BY THE PHILIPPINE SOCIETY FOR TALENT DEVELOPMENT (PSTD)**


In the interest of the service and as part of the continuing capacity development of the Human Resource Development Service Personnel, the following are hereby authorized to attend the virtual program entitled "Master Trainer Certification: Training Needs Analysis Towards Course Design" to be held on April 5, 7, 12, 14, and 16, 2021 at 2:00 PM- 4:00 PM:

- |                            |                           |
|----------------------------|---------------------------|
| 1. Jesah Lou T. Cabañero   | Administrative Officer II |
| 2. Nenzel Kate L. Kaiklian | Administrative Officer II |

All expenses to be incurred in connection with their participation in the said course such as registration fee of Six Thousand Two Hundred Pesos (PhP 6,200.00) each shall be charged against HRDS funds, subject to the usual accounting and auditing rules and regulations.

The abovementioned personnel shall submit an Individual Learning Report, to the Office of the Undersecretary for Legal, Administration, Human Resources and Legislative Affairs through the Training and Development Division, Human Resource Development Service seven (7) days after the completion of the course.

This Order shall take effect on the dates herein specified.

  
**ATTY. ERNESTO D. ADOBO, JR., CESO I**  
Undersecretary for Legal, Administration,  
Human Resources and Legislative Affairs

