



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City, 1100
Trunkline (632) 929-66-26 • 929-6628 • 929-6635 • 929-4028 • 929-3618
426-0465 • 426-0001 • 426-0347 • 426-0480 • 426-0491
Voice-Over-Internet-Protocol (VOIP) Trunkline (632) 755-3330 • 755-3300
Website: <http://www.denr.gov.ph> Email: web@denrgov.ph

DEC 07 2021

SPECIAL ORDER

No. 2021- 734

SUBJECT: AUTHORIZING THE CELEBRATION OF NATIONAL ALTERNATIVE DISPUTE RESOLUTION DAY ON 16 DECEMBER 2021

In the interest of the service and in accordance with Proclamation No. 518 declaring December 19 of every year as National Alternative Dispute Resolution (ADR) Day, and Department Memorandum Circular 2020-14 dated December 28, 2020, the DENR will celebrate ADR Day on **16 December 2021** with the theme: **PAGKAKAUNAWAAN PARA SA KALIKASAN AT LIKAS NA YAMAN** via a Hybrid scheme - online via Web Conferencing and in-person.

The following officials and employees are hereby authorized to attend:

All Undersecretaries
All Assistant Secretaries
All Regional Executive Directors
All Bureau and Attached Agency Heads
All Service and Task Force Directors
All PENROS
All CENROS
All Alternative Dispute Resolution Officers (ADROs)
All Prospective ADR Officers

Participants and Awardees who will be joining the event in-person shall ensure that they are fully vaccinated and shall follow the Alert Level Protocol at the time of the event, observing social distancing and other safety precautions.

To have a wider reach of information and dissemination of the ADR services the Department provides to its clients, the DENR Regional Offices, PENRO and CENROs, Bureaus and Attached Agencies are also encouraged to celebrate ADR Day at any day in December in their respective Offices.

For the efficient and orderly conduct of the said activity, the following members of the ADR Committee Secretariat and staff are tasked to provide the necessary technical and administrative support:

1. Atty. Geraldine DC – Ramos – Head, ADR Committee Secretariat
2. Atty. Paulo Enrico M. Dones – Member, ADR Committee Secretariat
3. Atty. Marlou Alutaya - Member ADR Committee Secretariat, LMB
4. Atty. Xandra Pimentel - Member ADR Committee Secretariat, LMB
5. Ma. Teresa G. Zamora – Admin. Support, ADR Committee Secretariat
6. Mary Emmeline F. Custodio – Admin. Support, ADR Com. Secretariat
7. Leandro Abiog Jr. - ADR Committee Staff
8. Renee Medina - ADR Committee Staff
9. Bianca Boquiren - ADR Committee Staff


10. Kyle Raphael Sulabo - ADR Committee Staff
11. Bryan Bangal - ADR Committee Staff
12. Arnel Gonzales - ADR Committee Staff

The Assistant Secretary for Legal Affairs and Chairperson, ADR Committee, is hereby authorized to determine the appropriate venue for the activity, amend and reschedule all the aforementioned activities in case of unavailability of the resource person/s, venue or conflict of schedule with other activities of the Department.

The ADR Committee shall submit to the undersigned a report within 15 days after the completion of the activity.

All expenses for food and accommodation, tokens, supplies and materials, transportation and other incidental expenses for the conduct of this activity shall be chargeable against the ADR Committee Funds subject to the usual accounting and auditing rules and regulations.

This Order shall take effect on the dates specified herein.


RUTH M. TAWANTAWAN, CESO II
Officer-in-Charge, Office of the Undersecretary for
Administration and Human Resources

