

Republic of the Philippines
Department of Environment and Natural Resources
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NOV 16 2021

SPECIAL ORDER
NO.2021 - 735

SUBJECT: AUTHORIZING THE CONDUCT OF ONLINE WORKSHOP ON THE PREPARATION OF THE FY 2022 WORK AND FINANCIAL PLAN CUM PROGRAMMING FOR DENR CENTRAL OFFICE ON 16-23 NOVEMBER 2021

In the interest of the service and with the issuance of the 2022 Planning Guidelines, the Policy and Planning Service, through the Planning and Programming Division, shall conduct an online workshop on the preparation of the FY 2022 Work and Financial Plan cum Programming for DENR Central Office on 16-23 November 2021 through Zoom.

The following officials and employees are hereby authorized to attend:

Resource Persons:

1. Undersecretary for Policy, Planning and International Affairs
2. Assistant Secretary for Policy, Planning and Foreign Assisted and Special Projects
3. Assistant Secretary for Finance, Information Systems and Mining Concerns
4. Director, Policy and Planning Service
5. Director, Financial and Management Service
6. Planning and Programming Division staff
7. Budget Division staff


Participants:

1. Representatives from the Offices of all Undersecretaries, Assistant Secretaries, Chief of Staff, Head Executive Assistant, Secretary (1 supervising staff, 1 technical/senior/permanent staff as the permanent WFP preparer and 1 alternate per office)
2. All Service Directors
3. Deputy Director, Manila Bay Coordinating Office
4. Executive Director, Pasig River Coordinating and Management Office
5. Executive Director, River Basin Control Office
6. Executive Director, Task Force Tayo ang Kalikasan
7. All Division Chiefs
8. Planning and Programming Division staff
9. Program Monitoring and Evaluation Division staff
10. Budget Division staff
11. 1 technical/senior/permanent staff as the permanent WFP preparer and 1 alternate per office

All expenses for food, supplies and materials, and other incidental expenses shall be chargeable against Central Office fund, subject to the existing accounting and auditing rules and regulations.

The Policy and Planning Service (PPS), through Planning and Programming Division shall serve as the Secretariat. The final output of the activity shall be the FY 2022 Work and Financial Plan to be submitted on 24 November 2021. A written report shall be submitted to the undersigned fifteen (15) days after the completion of the activity.

This Order shall take effect on the date specified herein.


RUTH M. TAWANTAWAN, CESO II
Officer-In-Charge, Office of the Undersecretary for
Administration and Human Resources

