



Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Visayas Avenue, Diliman, Quezon City
Tel. No. 929-66-26

MAR 01 2021

SPECIAL ORDER
No. 2021- 78

SUBJECT: DESIGNATION OF INFORMATION TECHNOLOGY OFFICER II ANTONIO S. BAUTISTA, JR. AS OFFICER-IN-CHARGE (OIC), INFORMATION SYSTEMS DIVISION (ISD), KNOWLEDGE AND INFORMATION SYSTEMS SERVICE (KISS)

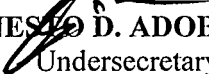
In the interest of the service and in view of the compulsory retirement of Mr. Roberto L. De Leon effective 07 February 2021, Information Technology Officer II Antonio S. Bautista, Jr. is hereby designated as OIC, Information Systems Division, KISS.

As such, he shall act on documents and perform the duties and responsibilities appurtenant to his designation pursuant to the DENR Manual of Authorities. He shall be entitled to claim Representation and Transportation Allowance (RATA) and all other emoluments on reimbursable basis, subject to existing accounting and auditing rules and regulations.

He shall clear himself of all work, property and financial accountabilities in his present assignment before assumption to duty as OIC, ISD. He shall inform the undersigned in writing, through channels, of his compliance with this Order for record purposes.

This Order shall take effect immediately and supersedes all orders inconsistent herewith.

By Authority of the Secretary:


ATTY. ERNESTO D. ADOBO, JR., *CESO I*
Undersecretary
Legal, Administration, Human Resources and
Legislative Affairs

