



Republic of the Philippines
Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City, 1128
Tel. Nos. (632) 8929-66-26 to 29 • (632) 8929-62-52
8929-66-20 • 8929-66-33 to 35 • 8929-70-41 to 43
Email: web@denr.gov.ph; Website: <https://denr.gov.ph>

DEC 29 2021

SPECIAL ORDER
No. 2021 - 795

SUBJECT: AUTHORIZING THE CONDUCT OF FACE-TO-FACE AND VIRTUAL RECONCILIATION AND CLOSING OF THE FY 2021 BOOKS OF ACCOUNTS CUM PHYSICAL ASSESSMENT OF FORESTLAND MANAGEMENT PROJECT (FMP) AND INTEGRATED NATURAL RESOURCES AND ENVIRONMENTAL MANAGEMENT PROJECT (INREMP)

In the interest of the service and in compliance to the Commission on Audit Government Accounting Manual (COA-GAM) pursuant to COA circular No. 2015-007 October 22, 2015 and other issuances related to the preparation and submission of financial and budget accountability reports, the conduct of webinar on the reconciliation and closing of the FY 2021 Books of Accounts cum physical progress assessment and catch up planning of FMP and INREMP is hereby authorized to be held on January 11-14, 2022.

The following officials and personnel are authorized to attend the said activity:

A. Resource Persons

1. Undersecretary Jonas R. Leones
2. Undersecretary Analiza Rebuelta-Teh
3. Assistant Secretary Marcial C. Amaro, Jr.
4. Assistant Secretary Nonita S. Caguioa
5. Director Melinda C. Capistrano
6. Director Angelito Fontanilla
7. Assistant Director Edna D. Nuestro
8. Director Wilfredo Obien
9. Assistant Director Ma. Sabrina Cruz
10. Lariza Ramos- OIC Chief, PPD-PPS
11. Llarina Mojica-Chief, PMED-PPS
12. Maybell Mangubos-Chief, Budget Division
13. Diña M. Nillosan- Chief, Accounting Division
14. Imelda dela Cruz- Chief, PAMD-FASPS
15. Eddie Abugan Jr.- Chief, PMD-FASPS
16. Jeslina B. Gorospe - Chief, PMED-FASPS
17. Conrado A. Bravante Jr. - Chief, PPD-FASPS
18. Isabelita Austria- Chief, Planning Division –FMB

B. Participants

Central Office

- | | | |
|--------------------|---|-----------------|
| 1. Cristina Zabala | - | Budget Division |
| 2. Emily Castillo | - | Budget Division |

Foreign-Assisted and Special Projects Service
Tel. Nos. (632) 8926-2689-OD; 8926-8065-PPD; 8928-0028-PMD;
8927-6755-PAMD; 8926-8052-PMED
Website: <https://fasps.denr.gov.ph>

3. Accounting Division staff representatives (4)
4. Joshua Jonel Magcamit - PPD-PPS
5. Susan F. Castilla - PAMD- FASPS
6. Prudencio G. Aquino Jr. - PAMD- FASPS
7. Vicente P. Javier Jr - PAMD- FASPS
8. Dina A. Grace Santos - PAMD- FASPS
9. Leilani N. De Jesus - PAMD FASPS
10. Rhona P. Mabilangan - PAMD FASPS
11. Letecia Llamera - PAMD-FASPS
12. Elvira Caparas - PAMD-FASPS
13. Antonio Hernandez - PAMD-FASPS
14. Eufrocina Moonyeen Manrique - PMD-FASPS
15. Belen Panganiban - PMD-FASPS
16. John Carlo Aguado - PMD-FASPS
17. Randy Nuñez - PMD-FASPS

Forest Management Bureau

1. Zosimo I. Pedron - Section Chief, Budget Unit
2. Angela Maningas - OIC, Accounting Unit

Forestland Management Project

First Batch (January 11-12, 2022)

1. Marlon Atienza - Project Manager
2. Lisette Monteno - Admin & Finance Head
3. Jeanna Lane Bago - Planning
4. Eileen Grace Quizon - Technical staff
5. Hyacinth Aubrey Ramirez- Technical staff
6. Janelle Colin Bautista - Technical staff
7. Wilson Albay - Technical staff
8. Kristine Mari Cunanan - Finance staff
9. Andrea Vega - Finance staff
10. Rosalyn Ching - Finance staff
11. Vixcille Lepasana - Finance staff
12. Julius Cawilan - Regional Focal Person, CAR
13. Maria Salome Bonnit - Regional Focal Person, Reg. 2
14. Maria Auren Cabalquinto - Regional Focal Person, Reg. 3
15. ARD Ivene Reyes - Regional Focal Person, Reg. 6
16. Rowena Dumapis - Regional Finance Analyst, CAR
17. Daisy Soriano - Regional Finance Analyst, Reg. 2
18. Rita Cezar - Regional Finance Analyst, Reg. 3
19. J-el Gerafil - Regional Finance Analyst, Reg. 6
20. Ferdinand Santiago - Provincial Focal Person, Ifugao
21. Robert Campañero - Provincial Focal Person, Nueva Vizcaya
22. Jose Saguilot - Provincial Focal Person, Quirino
23. Cherica Ruby Claudio - Provincial Focal Person, Nueva Ecija
24. Antonio Latoza - Provincial Focal Person, Iloilo
25. Grace Hagdaan - Provincial Finance Analyst, Ifugao
26. Jowelson Aguinaldo - Provincial Finance Analyst, Nueva Vizcaya
27. Candy Jane Fernandez - Provincial Finance Analyst, Quirino
28. Evangeline Rabino - Provincial Finance Analyst, Nueva Ecija
29. Lurey Grace Agilles - Provincial Finance Analyst, Iloilo

Foreign-Assisted and Special Projects Service

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Integrated Natural Resource and Environmental Management Project

Second Batch (January 13-14, 2022)

1. Percival M. Cardona - Project Manager
2. Norlito Sarmiento - M & E Unit Head
3. Charlene P. Devela - INREMP NPCO
4. Rosalina Sevilla - INREMP NPCO
5. Melody Reyes - INREMP NPCO
6. Marilyn Malecдан - Regional Focal Person, CAR
7. Ambrocio Wenceslao - Regional Focal Person, Reg. 7
8. Vincent Ferolin - Regional Focal Person, Reg. 10
9. Grail Galunza - Regional Finance Analyst, CAR
10. Emelie Hawod - Regional Finance Analyst, Reg. 7
11. Anna Mae Burdas - Regional Finance Analyst, Reg. 10
12. Aliah Nasser - Regional Finance Analyst, LLRB
13. Loven Faith Palipa - Regional Project Budget Officer, Reg. CAR
14. Elma Torregosa - Regional Project Budget Officer, Reg. 7
15. Kenny Dwight Salazar - Regional Project Budget Officer, Reg. 10 (BURB)
16. Nabel Mascara - Regional Project Budget Officer, Reg. 10 (LLRB)
17. Adam Paleyan - PENRO Focal Person, Mt. Province
18. James Tacas - PENRO Focal Person, Apayao
19. Remedios Ramirez - PENRO Focal Person, Kalinga
20. Candido Salces, Sr. - PENRO Focal Person, Bohol
21. Ner Doydoy - PENRO Focal Person, Bukidnon
22. Lynbert Sancho - PENRO Focal Person, Misamis Oriental
23. Samsodin Taha - PENRO Focal Person, Lanao del Norte
24. Gabriel Sawate, Jr. - Project Finance Analyst, Mt. Province
25. Nasalyn del Valle - Project Finance Analyst, Apayao
26. Angela Luz Bagay - Project Finance Analyst, Kalinga
27. Emilie Tobiagon - Project Finance Analyst, Ifugao
28. Eberlyn Lugao - Project Finance Analyst Bohol
29. Raquel Jane Villarva - Project Finance Analyst, Bukidnon
30. April Jane Panerio - Project Finance Analyst, Misamis Or.
31. Hassan Pantao - Project Finance Analyst, Lanao del Norte
32. Novy Enumneng - Project Budget Assistant, Mt. Province
33. Marjorie Terayo - Project Budget Assistant, Apayao
34. Rosenda Ticgue - Project Budget Assistant, Ifugao
35. Norielyn Mari - Project Budget Assistant, Kalinga
36. Teofila Dacanay - Project Budget Assistant, Bohol
37. Junie Fe Basong - Project Budget Assistant, Bukidnon
38. Florive Lagaran - Project Budget Assistant, Misamis Or.
39. Aisha Masnar - Project Budget Assistant, Lanao del Norte

C. Participants in the Virtual Set-up

Forestland Management Project

1. Atty. Marcos Bias - Regional Finance Officer, CAR
2. Rommel Valdez - Regional Finance Officer, Reg. 2

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3. Ma. Cecilia Antonio	-	Regional Finance Officer, Reg. 3
4. Amellee Sardia	-	Regional Finance Officer, Reg. 6
5. Rosita Apilis	-	Regional Planning Officer, CAR
6. Mercedes Yadao	-	Regional Planning Officer, Reg. 2
7. Judelyn Francisco	-	Regional Planning Officer, Reg. 3
8. Edna Locsin	-	Regional Planning Officer, Reg. 6
9. Krissil Kay Cardenas	-	PENRO Accountant, Ifugao
10. Dison Balangue	-	PENRO Accountant, Nueva Vizcaya
11. Hazel Martin	-	PENRO Accountant, Quirino
12. Dominic Tiueco	-	PENRO Accountant, Nueva Ecija
13. Iris Agdon	-	PENRO Accountant, Iloilo
14. Elma Galiguís	-	PENRO Budget Officer, Nueva Vizcaya
15. Mary Anthonette Santiago	-	PENRO Budget Officer, Quirino
16. Julieta Mendoza	-	PENRO Budget Officer, Nueva Ecija
17. Belen Monegro	-	PENRO Budget Officer, Iloilo
18. Maribel Tamayo	-	Provincial Budget Aide, Ifugao
19. Ronalyn Padilla	-	Provincial Budget Aide, Nueva Vizcaya
20. Ma. Bernadette Fernandez	-	Provincial Budget Aide, Quirino
21. Arjay Planco	-	Provincial Budget Aide, Nueva Ecija
22. Axel Joy Villegas	-	Provincial Budget Aide, Iloilo

Integrated Natural Resource and Environmental Management Project

1. Atty. Marcos Blas	-	Regional Finance Officer, CAR
2. Atty. Divina Carreon	-	Regional Finance Officer, Reg. 7
3. Pura Pallares	-	Regional Finance Officer, Reg. 10
4. Edna Lyn Silverio	-	PENRO Accountant, Mt. Province
5. Crizzane Joy Yturzaeta	-	PENRO Accountant, Apayao
6. Krissil Kay Cardenas & INREMP	-	PENRO Accountant, Mt. Province (FMP & INREMP)
7. Christma dela Peña	-	PENRO Accountant, Kalinga & Apayao
8. Maria Teresita Bitoy	-	PENRO Accountant, Bohol
9. Brian Calma	-	PENRO Accountant, Bukidnon
10. Elvis Louie Serin	-	PENRO Accountant, Misamis Oriental
11. Askari Dimaporo	-	PENRO Accountant, Lanao del Norte
12. Esteban Dampo	-	PENRO Budget Officer, Mt. Province
13. Dionisia Irving	-	PENRO Budget Officer, Apayao
14. Ricarte Allig	-	PENRO Budget Officer, Ifugao (FMP & INREMP)
15. Zosima Bastica	-	PENRO Budget Officer, Kalinga
16. Carmencita Mar	-	PENRO Budget Officer, Bohol
17. Andres Cabigas	-	PENRO Budget Officer, Bukidnon
18. Deza Mae Pabatao	-	PENRO Budget Officer, Misamis Or.
19. Myzarrah Macud	-	PENRO Budget Officer, Lanao del Norte

D. Support Staff


1. Maybell Orosco
2. Efren Atienza

All expenses to be incurred in the conduct of this activity shall be charged against FAPs Support Funds. Traveling expenses of participants shall be charged against their respective offices subject to the usual accounting and auditing rules and regulations. Also, actual expenses incurred for the virtual set-up by the Regions and Project Implementing Units in the conduct of this activity will be downloaded.

The Director for Foreign-Assisted and Special Projects Service is hereby authorized to adjust the date of the subject activity in case of conflict with other activities of the Department.

A report shall be submitted to the undersigned within fifteen (15) days after the workshop.

This Order shall take effect on the dates specified herein.


RUTH M. TAWANTAWAN, CESO II
Officer-in-Charge for the Office of the
Undersecretary for Administration and Human Resources

