



MAR 04 2021

SPECIAL ORDER
No. 2021- 91

SUBJECT : CREATION OF THE PROJECT STEERING COMMITTEE (PSC), TECHNICAL WORKING GROUP (TWG) AND PROJECT COORDINATING UNIT (PCU) FOR THE JAPAN-ASEAN INTEGRATION FUND (JAIF) PROJECT ON "DEVELOPMENT OF CAPACITY FOR THE SUBSTITUTION AND ENVIRONMENTALLY SOUND MANAGEMENT OF MERCURY-CONTAINING MEDICAL MEASURING DEVICES"

In the interest of service and in order to ensure the effective and efficient implementation of the Japan-ASEAN Integration Fund (JAIF) Project entitled *Development of Capacity for the Substitution and Environmentally Sound Management (ESM) of Mercury-Containing Medical Measuring Devices*, the Project Steering Committee (PSC), Technical Working Group (TWG) and Project Coordinating Unit (PCU) are hereby created.

A. The PSC shall be composed of the following:

Chairperson : The Undersecretary for Policy, Planning and International Affairs
Department of Environment and Natural Resources (DENR)

Co-Chairperson : The Head of Waste and Resource Cluster
Regional Resource Centre for Asia and the Pacific
Asian Institute of Technology (AIT)

Member : The Undersecretary, Public Health Services Team
Department of Health (DOH)

Alternate : The Director IV, Disease Prevention and Control Bureau, DOH

Member : The OIC-Director, Environmental Management Bureau (EMB)
DENR

Alternate : The OIC-Assistant Director, EMB

Member : The Director, Policy and Planning Service
DENR

The Director, Foreign-Assisted and Special Projects Service
DENR

The PSC shall be the main strategic and decision-making body that will provide overall direction, guidance and oversight for the effective and efficient implementation of the project. Specifically, it shall perform the following roles and responsibilities:

1. Provide strategic directions and guidance for the implementation of the project towards achievement of project outputs and outcomes;
2. Approve and endorse the project operations plan, work plans, project outputs, financial reports, completion report and as needed, any essential deviations from the original plans and budgets for subsequent endorsement to funding institution;
3. Oversee prudent and efficient use of project budgets and other resources;

4. Provide guidance and support for the resolution of project-related issues and concerns;
5. Provide guidance on post-project sustainability and mainstreaming of project interventions; and
6. To meet at least once a year or as necessary.

Representatives from other relevant agencies and technical experts may be invited to the PSC meetings to provide specific information or opinion on matters for discussion.

B. The TWG shall be composed of the following:

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| Chairperson | : | The Chief, Environmental Quality Management Division (EQMD)
EMB |
| Vice-Chairperson | : | The Chief, Hazardous Waste Management Section (HWMS)
EMB |
| Members | : | The Chief, Chemicals Management Section (CMS)

The Medical Officer V, Chief, Occupational Diseases Division
Disease Prevention Occupational and Control Bureau
DOH |
| <i>Alternate</i> | : | The Supervising Health Program Officer
Disease Prevention Occupational and Control Bureau
DOH |
| Members | : | Representative, Regional Resource Centre for Asia and the
Pacific, Asian Institute of Technology (AIT)

Representative, Policy and Planning Service
DENR

Representative, Policy, Planning and Program Development Division,
EMB

Representative, Project Management Division (PMD)
FASPS |

The TWG shall serve primarily as the project's coordinating and supporting body that will provide technical guidance/inputs, and review of project's deliverables. Specifically, it shall perform the following roles and responsibilities:

1. Assist the PSC in fulfilling its oversight responsibilities on specific technical matters;
2. Provide valuable inputs and technical assistance in areas of strategic importance to the project;
3. Review work plans and budgets, and project reports for endorsement to the PSC;
4. Review and endorse the deliverables/outputs of the consultants for payment; and
5. Undertake other relevant tasks as assigned by the PSC.

C. The PCU shall be composed of the following:

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|---------------------|---|--|
| Project Coordinator | : | Chief, Hazardous Waste Management Section |
| Members | : | Staffs of the Hazardous Waste Management Section |

The PCU shall be responsible in coordinating the project activities of the Philippines with AIT-RRCAP, project partners and project consultants. It shall act as Secretariat to the PSC; provide

administrative and technical support to the project and TWG activities; monitor project activities, and perform other functions, as necessary.

The EMB Director shall act as the Project Director and oversee the activities and output of the TWG and the PCU.

Expenses to be incurred shall be chargeable against the project funds in accordance with the approved workplan.

This Order takes effect immediately and shall remain in force until the completion of the Project or until revoked in writing.



ROY A. CIMATU
Secretary

