



*Republic of the Philippines*  
**Department of Environment and Natural Resources**  
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MAR 05 2021

**DENR SPECIAL ORDER**  
NO. 2021 - 94

**SUBJECT : RECONSTITUTING THE POLICY TECHNICAL  
WORKING GROUP (PTWG) OF THE DENR**

In the interest of the service and pursuant to DENR Administrative Order No. 2016-09 entitled "Revised Guidelines on the Policy Development System (PDS) of the DENR," the DENR Policy Technical Working Group (PTWG) is hereby reconstituted as follows:


Chairperson : Director, Policy and Planning Service  
Vice-Chairperson: Director, Legal Affairs Service  
Members : Assistant Director, BMB  
Assistant Director, EMB  
Assistant Director, ERDB  
Assistant Director, FMB  
Assistant Director, LMB  
Assistant Director, MGB  
Representative, Office of the Undersecretary for Attached Agencies  
Representative, Office of the Undersecretary for Policy, Planning  
and International Affairs  
Representative, Office of the Undersecretary for Field Operations  
and Environment  
Representative, Office of the Undersecretary for Finance,  
Information Systems and Climate Change  
Representative, Office of the Undersecretary for Legal,  
Administration, Human Resources and Legislative Affairs  
Representative, Office of the Undersecretary for Enforcement,  
Mining and Muslim Affairs  
Representative, Office of the Undersecretary for Solid Waste  
Management and Local Government Units and Concerns  
Representative, Office of the Assistant Secretary for Policy,  
Planning and Foreign-Assisted and Special Projects  
Representative, Office of the Assistant Secretary for Legal Affairs  
Representative, Office of the Assistant Secretary for Field  
Operations-Luzon  
Representative, Office of the Assistant Secretary for Field  
Operations-Visayas  
Representative, Office of the Assistant Secretary for Field  
Operations-Mindanao and Legislative Affairs  
Representative, Office of the Assistant Secretary for Finance,  
Information Systems and Mining Concerns  
Representative, Office of the Assistant Secretary for Enforcement

Representative, Office of the Assistant Secretary for  
Administration and Human Resources

The PTWG shall act as the clearing house for all proposed DENR policy issuances and position papers and shall be responsible for the following:

1. All proposed policy issuances concerning the environment and natural resources and/or in support of the government's priority thrust, programs and projects shall be presented to and reviewed by the PTWG prior to recommendation for approval of the Secretary.
2. The PTWG shall hold meetings to review the proposed policy issuances and may invite representatives from other offices, units and attached agencies not mentioned herein, depending upon the subject matter being reviewed, to provide technical expertise on relevant policy matters.
3. The final draft of all policy proposals, after the review by the PTWG, shall be endorsed by the Undersecretary for Policy, Planning and International Affairs for vetting by the Bureau Directors and the concerned Undersecretaries prior to the approval of the Secretary.
4. The Policy Studies Division shall serve as the Secretariat to the PTWG tasked to undertake the following:
  - a. Provide and consolidate inputs/comments/recommendations on proposed policy issuances;
  - b. Consult/coordinate with the concerned DENR Offices and other agencies and stakeholders;
  - c. Prepare the final draft of the proposed issuance with the completed staff work (CSW) for vetting by the Bureau Directors and the concerned Undersecretaries prior to the Secretary's approval; and
  - d. Assist the Strategic Communication and Initiative Service (SCIS) in the publication and dissemination of information on the policy issuances.
5. All expenses incurred in relation to the performance of the Group's tasks shall be charge against the Policy Studies Division Funds.

This Order shall take effect immediately and revokes Special Order No. 2003-40, DENR Special Order No. 2003-646 and DENR Special Order No. 2003-1029 and other orders inconsistent herewith.

  
ROY A. CIMATU  
Secretary

