



Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Visayas Avenue, Diliman, Quezon City
Tel. No. 929-66-26

MAR 01 2022

SPECIAL ORDER
No. 2022- 103

**SUBJECT: ADDITIONAL FUNCTIONS OF SOME DENR PERSONNEL
 TO THE OFFICE OF THE SECRETARY**

In the interest of service, Administrative Officer IV Revihilda V. Cendaña and Administrative Officer II Renee Diane V. Acharon are hereby instructed to perform functions at the Office of the Secretary in addition to their current duties and responsibilities.

As such, they shall assist in the smooth flow of document management and ensure the completeness of documents and attachments within the Office of the Secretary.

They shall inform the undersigned in writing, through channels, of their compliance with this Order.

This Order shall take effect immediately.

JIM O. SAMPULNA, CESO I
OIC-Secretary

