



Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Visayas Avenue, Diliman, Quezon City
Tel. No. 929-66-26

MAR 08 2022

SPECIAL ORDER
No. 2022- 132

SUBJECT: DESIGNATION OF SUPERVISING FOREST MANAGEMENT SPECIALIST ROBERTO A. OLIVEROS AS ACTING HEAD EXECUTIVE ASSISTANT IN ADDITION TO HIS PRESENT FUNCTIONS

In the interest of service, Supervising Forest Management Specialist Roberto A. Oliveros is hereby designated as Acting Head Executive Assistant in addition to his present functions.

As such, he shall assist, coordinate, and execute instructions of the Secretary in ensuring the smooth day-to-day operations of the Office of the Secretary. He shall assist the Acting Secretary during meetings, coordinate with heads of offices/focal persons for important matters, and act on documents as deemed necessary.

He is entitled to claim representation and transportation allowances (RATA) and all other emoluments pertinent to his designation, subject to the existing accounting and auditing rules and regulations. He shall inform the undersigned in writing, through channels, of his compliance with this Order.

This Order shall take effect immediately.


JIM O. SAMPULNA, CESO I
Acting Secretary

