



MAR 10 2022

SPECIAL ORDER
No. 2022 - 136

SUBJECT: AUTHORIZING THE CONDUCT OF ONLINE WORKSHOP ON THE UPDATING OF DENR CITIZEN'S CHARTER 2021 (5TH EDITION)

In the interest of the service and as part of organizational development, and in connection with the Anti-Red Tape Authority Memorandum Circulars (ARTA MCs) 2019-002¹ and 2019-002-A², the conduct of a workshop on updating of DENR Citizen's Charter 2021 (5th Edition) is hereby authorized on 10-11 March 2022 through on-line platform/Video Conference.

The following are officers and employees authorized to participate in the said online workshop:


Citizen's Charter Focal Persons	- DENR-CAR, NCR, Region I to XIII
Dir. Norlito A. Eneran	- Legal Affairs Service
Atty. Anthony Raymond M. Velicaria	- Chief, Internal Affairs Division
For. Cris Angelo N. Vispo	- Forest Management Bureau
Atty. Angelo Noel Leano	- Internal Affairs Division
For. Mark Vincent Yngente	- Internal Affairs Division
For. Yarah Garcia	- Internal Affairs Division
Ms. Virginia De Guzman	- Internal Affairs Division
Ms. Hanah Marie A. Buguina	- Internal Affairs Division
Mr. Vincent J. Flores	- Internal Affairs Division
Representative/s	- Management Division
Representative/s	- Forest Management Bureau
Representative/s	- Land Management Bureau

All expenses relative to the conduct of the workshop shall be charged against DENR EODB Funds subject to the usual accounting and auditing rules and regulations.

The Undersecretary for Legal Affairs may change the date and venue of the workshop in case of conflict with the other DENR activities or in the exigency of the service.

The Office of the Director for Legal Affairs Service shall submit a report on the workshop seven (7) working days after the activity.

This Order shall take effect immediately.


ATTY. ERNESTO D. ADOBO, JR., CESO I
Undersecretary
Legal, Administration
Human Resources and Legislative Affairs



¹ Guidelines on the Implementation of the Citizen's Charter in Compliance with the Republic Act 11032, otherwise known as the 'Ease of Doing Business and Efficient Government Service Delivery Act of 2018', and its Implementing Rules and Regulations (IRR)

² Supplemental Guidelines on ARTA MC 2019-002