



MAR 25 2022

**SPECIAL ORDER**  
**NO.2022 - 215**

**SUBJECT: AUTHORIZING THE CONDUCT OF 1<sup>ST</sup> QUARTER MANAGEMENT CONFERENCE CUM BUDGET PROPOSAL PRESENTATION & DEFENSE OF ALL REGIONAL OFFICES ON 27-31 MARCH 2022**

In the interest of the service and to assess the operations and performance of the DENR in the implementation of its priority programs for the First Quarter of 2022, the conduct of an In-Hybrid Management Conference cum Budget Proposal Presentation and Defense is hereby authorized to be held from 27-31 March 2022 in Cebu City.

**The following officials and employees are hereby authorized to attend the following events:**

**1. Management Conference on 28 March 2022:**

**Face to Face Participants**

**A. DENR Central Office**

1. All Undersecretaries
2. All Assistant Secretaries
3. Acting Head Executive Assistant
4. All Heads of Attached Agencies (NAMRIA, NWRB, LLDA, NRDC, PMDC & PCSDS)
5. All Heads of MBCO, ELEPS, TFTAK, RBCO, LLO & CARP
6. General Manager, Boracay Inter-Agency Task Force (BIATF)
7. All Service Directors

**B. Staff and Line Bureaus (FMB, LMB, BMB, ERDB, EMB & MGB)**

1. All Bureau Directors

**C. Regional Offices**

1. All Regional Executive Directors
2. All Regional Directors (EMB & MGB)

**D. Secretariat**

1. DENR CO: Staff of Office of the Secretary, Undersecretary for Field Operations Luzon and Visayas, Undersecretary for Field Operations Mindanao, Policy and Planning Service - PSD Chief plus 2 staff, Chiefs of PMED & PPD)
2. DENR Region 7

**Virtual Participants**

**E. Central Office**

1. All Assistant Directors (Staff and Line Bureaus)

**F. Regional Offices**

1. All Assistant Regional Directors
2. All PENROs (waiting room/on call)
3. All CENROs (waiting room/on call)

**2. Budget Presentation and Defense on 29-31 March 2022:**

**Face to Face Participants**

**A. Central Office**

1. All Undersecretaries plus one (1) staff each
2. All Assistant Secretaries plus one (1) staff each
3. Service Directors of KISS (plus 2 staff), CCS (plus 2 staff), LAS, FMS, SCIS (plus 1 staff), FASPS (plus 3 staff), PPS
4. All Division Chief of PPS
5. Chief Budget Division

**B. Staff Bureaus**

1. Bureau Directors
2. Bureau Planning Officers with 3 staff

**C. Line Bureaus**

1. Bureau Directors
2. Planning Officer
3. One (1) Technical Division Chief

**D. DENR Regional Office**

1. Regional Executive Directors
2. Regional Planning Chief (plus 1 staff)
3. Finance Chief and Budget Chief

**E. EMB & MGB Regional Office No. 7**


1. Regional Directors

**F. Secretariat**

1. PPS staff
2. FMS staff
3. DENR Region 7 staff

The DENR Region 7 shall provide for logistical support for the duration of the event. All expenses for food, supplies and materials, and other incidental expenses shall be chargeable against Central Office fund, subject to the existing accounting and auditing rules and regulations. A written report shall be submitted to the undersigned fifteen (15) days after the completion of the activity.

This Order shall take effect on the date specified herein.

  
**ATTY. ERNESTO D. ADOBO, JR., CESO I**  
Undersecretary for Legal, Administration, Human  
Resource and Legislative Affairs

