



Republic of the Philippines
Department of Environment and Natural Resources
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APR 26 2022

SPECIAL ORDER
No. 2022- 309

SUBJECT: DESIGNATING MS. FLORA TANGCO AS SPECIAL DISBURSING OFFICER (SDO) FOR THE ACTIVITIES IN RELATION TO SPECIAL ORDER NO. (S.O.) 2015-96 DATED 5 FEBRUARY 2015, S.O. NO. 2019-298 DATED 15 MAY 2019, AND S.O. NO. 2018-51 DATED 25 JANUARY 2018.

In the interest of the service, Ms. Flora T. Tangco, Cashier Section of the General Services Division, is hereby designated as Special Disbursing Officer (SDO) for the conduct of activities in relation to S. O No. 2015-96 dated 5 February 2015, S.O. No. 2019-298 Dated 15 May 2019, and S.O. NO. 2018-51 dated 25 January 2018 in addition to her present duties and responsibilities.

As such, she is authorized to hold cash advances amounting to FIVE HUNDRED THOUSAND PESOS ONLY (Php500,000.00) chargeable to said committees. Allocation of the cash advance shall be as follows:

General Santos City Cancellation and Reversion Team: Php200,000.00
Alternative Dispute Resolution Committee: Php200,000.00
Zero Backlog Task Force: Php100,000.00

The report of disbursement shall be immediately submitted to the Accounting Division for liquidation as soon as the purpose of cash advance has been served in accordance with COA Circular No. 97-002 dated 10 February 1997 and reiterated in COA Circular No. 2009-002 and 2012-004 dated 18 May 2009 and 28 November 2012, respectively.

This Order shall take effect immediately and shall automatically be revoked upon the completion of the activities in the above-mentioned Special Order.

ATTY. ERNESTO D. ADOBO, JR. CESO I
Undersecretary for Legal, Administration,
Human Resources and Legislative Affairs



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