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Department of Environment and Natural Resources
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JUN 01 2022

SPECIAL ORDER
No. 2022 - 410

SUBJECT : CREATION OF THE PROJECT STEERING COMMITTEE (PSC), INTERAGENCY TECHNICAL WORKING GROUP (ITWG) AND PROJECT COORDINATING UNIT (PCU) FOR THE PROJECT "FORESTS FOR A SUSTAINABLE FUTURE: EDUCATING CHILDREN"

In the interest of the service and to ensure the efficient and effective implementation of the FAO-funded project entitled, "Forests for a Sustainable Future: Educating Children," a Project Steering Committee (PSC), Interagency Technical Working Group (ITWG), and Project Coordinating Unit (PCU) are hereby created with members and functions, as follows:

I. Project Steering Committee

A. Composition

Chairperson : Assistant Secretary for Policy, Planning and Foreign Assisted and Special Projects - DENR

Co-Chairperson : Assistant Secretary for Curriculum and Instruction – DepEd

Members:

Members of the PSC shall be composed of at least Director level or equivalent

1. Food and Agriculture Organization
2. DepEd Bureau of Curriculum Development
3. DepEd Bureau of Learning Delivery
4. DepEd Bureau of Learning Resources
5. DENR Forest Management Bureau
6. DENR Policy and Planning Service
7. DENR Foreign Assisted and Special Projects Service

B. Functions of the PSC

The PSC shall be the decision-making body that will provide direction, guidance and oversight for the effective implementation of the project. Specifically, the PSC shall perform the following functions:

1. Provide strategic directions and guidance in project implementation towards the achievement of its outputs and outcomes;
2. Provide guidance and support for the resolution of project-related issues and concerns;
3. Approve annual work plan;
4. Provide guidance on post-project sustainability and mainstreaming of project interventions; and

5. Promote synergy with other country initiatives to maximize benefits, reduce cost, and avoid redundancy.

The PSC can meet at least once every semester or as the need arises.

II. Interagency Technical Working Group

A. Composition

- Chairperson : Director, DENR Forest Management Bureau
Co-Chairperson : Director, DepEd Bureau of Curriculum Development

Members:

1. Representative, Food and Agriculture Organization
2. Representative, DepEd Bureau of Curriculum Development
3. Representative, DepEd Bureau of Learning Delivery
4. Representative, DepEd Bureau of Learning Resources
5. Representative, DENR FMB
6. Representative, DENR BMB
7. Representative, DENR Foreign Assisted and Special Projects Service – PMD and PMED
8. Representative, DENR Policy and Planning Service
9. Representative, DENR Climate Change Service
10. Representative, DENR Strategic Communication and Initiatives Service – Development Communication Division
11. Representative, DENR-EMB Environmental Education and Information Division

B. Functions of the ITWG

The ITWG shall perform specific tasks, as follows:

1. Assist the PSC in fulfilling its oversight responsibilities on specific technical matters;
2. Provide valuable inputs and technical assistance in areas of strategic importance to the project;
3. Review the work plans for endorsement to the PSC;
4. Review the outputs of Service Provider/Consultant prior to endorsement to FAO for payment; and
5. Review project reports and knowledge products.

The ITWG shall meet every quarter or as deemed necessary

III. Project Coordinating Unit

A. Composition

The FMB through its Information Education and Communication (IEC) Committee under the Office of the Director shall be the Project Coordinating Unit (PCU) for Educating Children Project.

B. Functions of the PCU

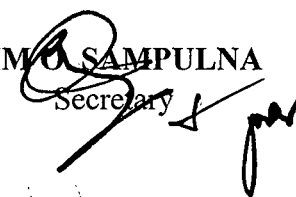
1. Coordinate activities with DepEd, FAO and other relevant offices in support of the project;
2. Submit reportorial requirements to concerned oversight offices/agencies;

3. Provide guidance and assistance in organizing activities, workshops and training courses of the Project;
4. Make available all information and documents necessary for the accomplishment of the objectives of the Project; and
5. Act as secretariat to the PSC and ITWG.

The PSC and ITWG may call on other DENR personnel, agencies and project consultants with critical roles for specific activities in the performance of their tasks.

All related expenses to be incurred in the implementation of this Order shall be charged against the FAO Project funds subject to existing accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force for the duration of the Project or until revoked in writing.


JIM O. SAMPULNA
Secretary

