



Republic of the Philippines  
**Department of Environment and Natural Resources**

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JUN 15 2022

**SPECIAL ORDER**

No. 2022 - 463

**SUBJECT : AMENDMENT OF SPECIAL ORDER NO. 2014-159,  
“CREATION OF A PROJECT STEERING COMMITTEE,  
AN INTER-AGENCY TECHNICAL WORKING GROUP,  
AND A SECRETARIAT FOR THE IMPLEMENTATION OF THE  
MONTREAL PROTOCOL THAT DEPLETE THE OZONE LAYER  
AND ITS AMENDMENTS**

In the interest of the service and to continue the implementation of the Montreal Protocol that Deplete the Ozone Layer and its Amendments, the Project Steering Committee, Inter-Agency Technical Working Group, and Secretariat of Special Order No. 2014-159 is hereby amended, as follows:

**A. Project Steering Committee (PSC)**

The PSC is created to provide general direction in the implementation of the projects and programs that supports country's commitments to the Montreal Protocol. The PSC shall be composed of the following:

Chairman : National Coordinator,  
ODS Phase out and HFC Phase down Programs, DENR

Vice Chairman: Representative from the Department of Trade and Industry (DTI)

Members : Representative from the following concerned agencies  
and sectors:

Undersecretary, Department of Agriculture (DA)  
Undersecretary, Department of Transportations (DOTr)  
Undersecretary, Department of Finance (DOF)  
Undersecretary, Department of Energy (DOE)  
Undersecretary, Department of Science and Technology  
(DOST)  
Undersecretary, Department of Interior and Local Government  
(DILG)  
Undersecretary, Department of Justice (DOJ)  
Undersecretary, National Economic Development Authority  
(NEDA)  
Undersecretary, Department of Foreign Affairs (DFA)  
Relevant Industry Association  
Relevant Professional Group

The PSC shall have the following specific tasks:

1. Provide the overall guidance and strategic policy direction in the implementation of ODS Phase out and HFC Phase down programs, i.e., Institutional Strengthening Project (ISP), Hydrochlorofluorocarbons Phase out Management Plan (HPMP), Enabling Activities - Facilitate Ratification of the Kigali Amendment to Phase down Hydrofluorocarbons (HFCs) and other future ODS and HFCs related projects.
2. Review and provide comments, recommendations and suggestions on policy initiatives, programs of actions and strategies on the projects of ODS Phase out and HFC Phase down programs.
3. Review, provide inputs/comments on the project proposals that will endorse to the bodies of the Montreal Protocol on Substances that Deplete the Ozone Layer such as Multilateral Fund and Ozone Secretariat and Implementing Agencies.
4. Oversee and advise the Technical Working Group and the Secretariat in their respective tasks.
5. Meet at least once a year or as the need arises to review the status/progress of the projects implementation and resolve any outstanding issues.

## **B. Inter-Agency Technical Working Group (IATWG)**

The IATWG shall be composed of the following:

Chairman : Director, Environmental Management Bureau (EMB)  
Vice Chairman : Elected on a rotation basis from the IATWG Members  
Members : Representatives from the following agencies and sectors

Director, DTI – Bureau of Philippine Standards (BPS)  
Director, DTI – Fair Trade and Enforcement Bureau (FTEB)  
Director, DTI – Bureau of Import Services (BIS)  
Director, DTI – Technical Education & Skills Development Authority (TESDA)  
Director, DTI – Board of Investment (BOI)  
Director, DOE – Energy Utilization Management Bureau (EUMB)  
Director, DOE – Energy Research and Testing Laboratory (ERTL)  
Director, NEDA - Tariff Commission  
Director, DOF – Bureau of Customs  
Director, DILG - Bureau of Fire Protection (BFP)  
Director, DOJ – National Bureau of Investigation (NBI)  
Director, DA – National Meat Inspection Service (NMIS)  
Director, DA – Philippine Fisheries Development Authority (PFDA)

Director, DENR – Foreign-Assisted and Special Projects Service (FASPS)

Relevant Professional Group  
Relevant Consumer Group

Other representatives from different concerned agencies and sectors will be invited as the need arises.

The IATWG shall have the following specific tasks:

1. Ensure that ODS phase out and HFC phase down concerns are aligned and integrated in the functions, programs, projects, and initiatives of their respective agencies and/or organizations.

2. Provide inputs and comments on the implementation of ODS Phase out and HFC phase down programs and projects.
3. Guide the EMB-DENR in the implementation of HPMP and future projects of HFC Phase down
  - 3.1 Review of the workplans/project document/s of HPMP and future projects of HFC Phase down
  - 3.2 Review and provide inputs on the various reports submitted regarding institutional and legal policies and existing data related to the various sectors covered under the HPMP and future projects of HFC Phase down
  - 3.3 Recommend to the PSC proposed policy initiatives, program of actions and strategies that address the implications of the HPMP and future projects of HFC Phase down
  - 3.4 Review and evaluate project reports prior to its finalization and submission to the PSC
  - 3.5 In the exercise of its duty, the IATWG shall ensure that HPMP and future projects of HFC Phase down will be in accordance with the policies, guidelines, and procedures of the national government.
4. Prepare internal documents for the endorsement of the necessary reports and other documents to their respective Department Secretaries for adoption and implementation.
5. Meet quarterly or as the need arises.

### **C. The Project Management Unit**

The EMB-POD/HPMP/HPDMP PMU project personnel shall serve as the main support unit of the PSC and IATWG in carrying out its functions relative to the implementation of the ODS phase out and HFC phase down projects.

The Secretariat shall perform the following functions and responsibilities:

1. Provide administrative support to the PSC and IATWG
2. Monitor specific activities and milestones for proper reporting to relevant local and international agencies
3. Organize and make all necessary arrangement for the IATWG and PSC meetings and regional consultations
4. Prepare minutes of the meetings and proceedings of consultations
5. Take custody of records and other relevant documents.

All incidental expenses that may be incurred by the IATWG, PSC and its Secretariat shall be charged against the POD-ISP/HPMP/HPDMP project funds subject to usual accounting and auditing rules and regulations.

This order takes effect immediately and to remain in force until revoked in writing.

**JIM O. SAMPULANA**  
Acting Secretary

