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JUN 20 2022

SPECIAL ORDER

No. 2022 - 480

SUBJECT: DESIGNATION OF ASSISTANT SECRETARY JOAN A. LAGUNDA AS OFFICER-IN-CHARGE, OFFICE OF THE UNDERSECRETARY FOR LEGAL, ADMINISTRATION, HUMAN RESOURCES AND LEGISLATIVE AFFAIRS

In the interest of the service and in view of the official travel of Undersecretary Ernesto D. Adobo, Jr., to attend the 4th Meeting of Open Ended Working Group (OEWG) on Post-2020 Global Biodiversity Framework and Workshop on June 20-28, 2022 in Nairobi, Kenya, **Assistant Secretary Joan A. Lagunda** is hereby designated as **Officer-in-Charge, Office of the Undersecretary for Legal, Administration, Human Resources and Legislative Affairs**, in addition to her present assignment as Assistant Secretary for Administration and Legislative Affairs.

As such, she shall act on routine documents received at the Office of the Undersecretary and perform functions related to the day-to-day operations of said office, except appointments and personnel movements.

This Order shall take effect on the dates specified herein and shall be automatically revoked upon the return of Undersecretary Adobo.


JIM O. SAMBUINA
Acting Secretary

