



Department of Environment and Natural Resources

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JUN 20 2022

SPECIAL ORDER

No. 2022 - 488

**SUBJECT : AUTHORIZING THE CONDUCT OF LEARNING EVENT
ON THE PLANNING CYCLE**

In the interest of the service and to enhance the organizational competencies of all Planning and Budget Officers of the Department, the Learning Event on the Planning Cycle is hereby conducted on the following schedules:

Cluster	Schedule	Venue
Cluster 1	June 20-24, 2022	Region 4A
Cluster 2	July 4 - 8, 2022	Region 7
Cluster 3	July 18-22, 2022	Region 11

The following personnel are authorized to attend:

I. RESOURCE PERSONS

1. Director, Policy and Planning Service
2. Director, Financial Management Service
3. Director, Climate Change Service
4. Division Chief, Planning and Programming Division
5. Division Chief, Program Monitoring and Evaluation Division
6. Division Chief, Budget Division
7. Division Chief, Training and Development Division
8. Policy and Planning Service Consultant

II. CENTRAL OFFICE PARTICIPANTS

1. All Technical Staff, Planning and Programming Division (17)
2. Selected Technical Staff, Program Monitoring and Evaluation Division (3)
3. Selected Staff Budget Division (3)
4. Selected Staff, Training and Development Division (3)

III. STAFF, LINE BUREAUS and ATTACHED AGENCIES PARTICIPANTS

1. One Planning Officer per Office

IV. REGIONAL and PENR OFFICE PARTICIPANTS

1. All Chiefs, Regional Planning and Management Division (16)
2. Regional Budget Officers (16)
3. All PENRO Planning Officer III (75)

V. SECRETARIAT

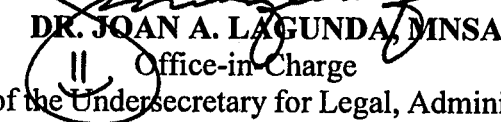
1. Planning and Programming Division Staff
2. Regional Office or PENRO of Regions 4A, 7 and 11
3. Training and Development Division representative

All expenses to be incurred relative to the conduct of the learning event shall be charged against PPD funds, subject to the usual accounting and auditing rules and regulations.

The OIC Director, Policy and Planning Service is authorized to amend the date of the said activity in case of conflict with other activities of the Department or unavailability of the resources persons/subject matter experts. Moreover, the Planning and Programming Division and the Human Resource Development Service - Training and Development Division shall be responsible for the administration and facilitation of the event's flow and processes.

A written report shall be submitted to the undersigned fifteen (15) days after the completion of the activity.

This Order shall take effect on the dates specified herein.


DR. JOAN A. LAGUNDA, MNSA
Office-in-Charge
Office of the Undersecretary for Legal, Administration,
Human Resources and Legislative Affairs

