



Republic of the Philippines  
**Department of Environment and Natural Resources**  
Visayas Avenue, Diliman, Quezon City  
Tel Nos. 929-6626 to 29  
Website: <http://www.denr.gov.ph> / E-mail: [web@denrgov.ph](mailto:web@denrgov.ph)

JUL 04 2022

**SPECIAL ORDER**  
No. 2022- 509

**SUBJECT: AUTHORIZING MS. RAQUEL F. BAGA TO AVAIL OF STUDY LEAVE PRIVILEGE IN CONNECTION WITH HER COMPLETION OF MASTER'S DEGREE IN PUBLIC ADMINISTRATION**

Pursuant to Memorandum from the Secretary dated 24 February 2020, entitled "Local Study Leave Privileges of DENR Officials and Employees in preparation for Board/Bar Examinations and Thesis Writing leading to Completion of Master's Degree", Ms. Raquel F. Baga, Administrative Officer V of DENR Region IV-A, is hereby authorized to avail of study leave privilege from 01 July 2022 to 31 July 2022 for her thesis writing leading to completion of Master's Degree.

As such, Ms. Baga shall execute a Service Obligation Contract (copy attached) and shall be bound by the terms and conditions enumerated under the aforementioned Memorandum. For this study leave privilege, the required service obligation is one (1) year. After the completion of her Master's Degree, Ms. Baga shall submit reporting for duty with documentary proofs of completion to the Secretary, through proper channels, copy furnished HRDC Secretariat and Personnel Division for 201 File.

This Order shall take effect only on the dates herein specified.

**ATTY. ERNESTO D. ADOBO, JR., CESO I**  
Undersecretary  
Legal, Administration, Human Resources  
and Legislative Affairs

