



Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Visayas Avenue, Diliman, Quezon City
Tel. No. 929-66-26

SEP 08 2022

SPECIAL ORDER
No. 2022-628

**SUBJECT : DESIGNATION OF UNDERSECRETARY MARILOU G. ERNI
AS CHIEF OF STAFF, DENR**

In the interest of the service, **Undersecretary MARILOU G. ERNI** is hereby designated as **Chief of Staff, DENR**.

As such, she shall perform the functions and responsibilities of said designation, in accordance with pertinent laws, rules and regulations. She shall sign documents, as follows:

MARILOU G. ERNI
Undersecretary and Chief of Staff

As Chief of Staff, she is hereby assigned/authorized to:

1. Oversee the day-to-day operations of the Office of the Secretary and sign the following documents pertaining to coterminous personnel and persons hired under contract of service:
 - a. Daily Time Records and Proofs of Attendance and other documents related to attendance and local travel;
 - b. Action Plans and Performance Reports; and
 - c. Obligation Request and Status (ORS-Box A);
2. Directly supervise the DENR Action Center;
3. Provide overall coordination in the operations of the Department;
4. Review technical documents for actions/approval of the undersigned and assign matters to the appropriate offices;
5. Upon instruction of the undersigned, issue memoranda/orders that may be necessary to carry out the objectives, policies, and functions of the DENR; and
6. Perform such other functions as may be assigned/delegated.

She shall inform the undersigned in writing of her compliance with this Order for record purposes.

This Order shall take effect immediately and shall supersede all previous orders inconsistent herewith.


MARIA ANTONIA YULO LOYZAGA
Secretary

