



Republic of the Philippines  
Department of Environment and Natural Resources  
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DEC 01 2022

**SPECIAL ORDER**  
No. 2022 - 842

**SUBJECT: AUTHORIZING THE CONDUCT OF YEAR-END ASSESSMENT AND FY 2023 PLANNING WORKSHOP OF THE OFFICE OF THE UNDERSECRETARY FOR LEGAL, ADMINISTRATION, HUMAN RESOURCES AND LEGISLATIVE AFFAIRS ON DECEMBER 15-17, 2022 IN REGION 3**

In the interest of the service and in line with the management, coordination and implementation of the Department's primary operational targets and support systems, the conduct of Year-End Assessment and FY 2023 Planning Workshop of the Office of the Undersecretary for Legal, Administration, Human Resources and Legislative Affairs (OULAHRLA), is hereby authorized on December 15-17, 2022 in Region 3.

The workshop shall be attended by the following:

1. Luigi Antonio B. Tungpalan
2. Lolita S. Presbitero
3. Encarmila B. Panganiban
4. Krystyne Gayle Ong
5. Janela D. Bailon
6. Aprilyn M. Magahis
7. Kristine F. Torres
8. Ria Jannica S. Dilan
9. Alvin G. Quitariano
10. Danilo M. Cadano, Jr.
11. Carmelita B. Cayaban
12. Ambrosio B. Garan, Jr.
13. Atty. Roy Prule D. Ediza
14. Rowena B. Bitantes
15. Ariel Francis R. de Castro
16. Camille R. Quitariano
17. Jacqueline R. Matias
18. Cleou R. Davila
19. Rex Zambrona
20. Leorico Estologa
21. Lionel D. Roxas

PENRO Bataan staff, and utility personnel assigned to the office are authorized to join the activity as support staff. The General Services Division (GSD) shall provide transportation to and from the venue. Drivers shall be provided with food and accommodation to avoid unwarranted claims.

All related expenses to be incurred in the activity shall be charged to OULAHRLA funds to be downloaded to DENR Region 3 subject to the usual accounting and auditing rules and regulations.

A report shall be submitted within fifteen (15) days after the activity.

The Undersecretary for LAHRLA is authorized to issue an advisory memorandum rescheduling the date and venue of the activity in case of conflict with other activities of the Department.

This Order shall take effect on the dates specified herein.

*Ernesto D. Adobo, Jr.*  
**ATTY. ERNESTO D. ADOBO, JR., CESO I**  
Undersecretary for Legal, Administration,  
Human Resources and Legislative Affairs *ED*

