



Republic of the Philippines  
**The Department of Environment and Natural Resources**

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DEC 09 2022

**SPECIAL ORDER**  
No. 2022- 900

**SUBJECT: AUTHORIZING THE PARTICIPATION OF SOME  
SELECTED DENR CENTRAL OFFICE EMPLOYEES  
TO THE “HIMIG NG PASKO” -2022 DENR HYBRID  
YEAR -END EMPLOYEES’ GENERAL ASSEMBLY**

In the interest of the service and pursuant to Special Order No. 2022-781 dated November 11, 2022, “Authorizing the Conduct of the 2022 DENR Hybrid Year-End Employees’ General Assembly and the Creation of Oversight and Working Committees”, the participation of some selected DENR Central Office Employees in the Himig ng Pasko program on December 9, 2022 is hereby authorized.

The participants shall be composed of the following:

- |                                |   |                          |
|--------------------------------|---|--------------------------|
| 1. Veronica Agasen             | - | OASECFISMIC              |
| 2. Elias Susaya, Jr.           | - | OASECFISMIC              |
| 3. Heherson Brotonel           | - | OASECFOLV                |
| 4. Digna Pacis                 | - | OASECFOLV                |
| 5. Kryshlaine Raquel           | - | OASECPPFASP              |
| 6. Juanita Timola              | - | OASECFO-Western Mindanao |
| 7. Shella Mae Mitchelin Toledo | - | OASECFO-Western Mindanao |
| 8. Dave Daguro                 | - | OASECFO-Eastern Mindanao |
| 9. Arnie Zaragosa              | - | OASECLA                  |
| 10. Norman Puchero             | - | FMS-OD                   |
| 11. Zameer Rodriguez           | - | FMS-Budget Division      |
| 12. Denton Earl Adobo          | - | FMS-Budget Division      |
| 13. Randy Tiin                 | - | GSD                      |
| 14. Katherynne C. Prudente     | - | OSEC                     |

Production Team:

- |                         |   |                              |
|-------------------------|---|------------------------------|
| 15. Estela De Guzman    | - | OUFO-Mindanao – Focal Person |
| 16. Ma. Victoria Somera | - | OASECALLO                    |
| 17. Rowena Almazan      | - | PSMD                         |
| 18. Revihilda Cendaña   | - | HRDS                         |
| 19. Marc Jordan Mendoza | - | OUFOM                        |
| 20. Kim Bustamante      | - | PSMD                         |
| 21. Angelito Espiritu   | - | GSD                          |
| 22. Noel Tamayo         | - | OUFOM                        |
| 23. Marc Jordan Mendoza | - | OUFOM                        |
| 24. Arwin Managuelod    | - | OASECFOLV                    |
| 25. Ronnel Binag        | - | OASECLA                      |


The above-mentioned focal person is authorized to coordinate with concerned Offices with regards to funding source, procurement of supplies and materials needed by the group. She is also authorized to reimburse expenses that might be urgently needed for their official use.

All expenses to be incurred during the rehearsals such as meals, supplies and other expenses shall be charged against identified DENR funds subject to usual accounting and auditing rules and regulations.

All Heads of Offices in the DENR Central Office are enjoined to extend their support and cooperation to the selected employees during their rehearsals that will start from November 14, 2022 to December 9, 2022, including Saturdays and Sundays and holidays.

The regular employees who rendered services during Saturdays, Sundays and holidays are entitled to compensatory day-off which is valid until December 31, 2022. The Contract of Service employees are hereby instructed to report during Saturdays, Sundays and holidays' schedules. Both regular and Contract of Service personnel shall register their attendance thru biometrics.

This Order shall take effect immediately and shall be revoked until the duration of the activity.

  
ATTY. MICHELLE ANGELICA D. GO, LL.M., CESO II  
Assistant Secretary for Legal Affairs  
Officer-in-Charge  
Office of the Undersecretary for Legal, Administration,  
Human Resources and Legislative Affairs

