



Republic of the Philippines  
**Department of Environment and Natural Resources**  
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**SPECIAL ORDER**  
No. 2023 - 04

JAN 13 2023

**SUBJECT: AUTHORIZING THE CONDUCT OF 2023 VISAYAS  
MULTISTAKEHOLDER FORUM AND CREATION OF TECHNICAL  
WORKING COMMITTEES**

**I. Background:**

In the interest of the service and to strengthen partnership and gather broad range of sectors from the society, towards accelerating the Department's mission of mobilizing the country's citizens in protecting, conserving and managing the environment and natural resources, the conduct of 2023 Visayas Multistakeholder Forum to be held on January 18-19, 2023 at Grand Xing Imperial Hotel, Iloilo City is hereby authorized.

The Summit aims to provide a platform for collaboration and whole-of-society consultation that will serve as critical inputs to the Policy Reform Agenda, Systems and Collaboration Mechanisms, and Shared Program, Actions, and Plans.

The Summit shall be participated in by Visayas stakeholders from the academe, civil society, business, private and public organizations, and the international development community.

To ensure smooth implementation of the activity, the following Technical Working Committees shall be created to be composed of officials and personnel with the following duties:

**II. Oversight Committee:**

- |                  |   |   |
|------------------|---|---|
| Chairperson      | - | Undersecretary Juan Miguel T. Cuna, CESO I  |
| Vice-Chairperson | - | Undersecretary Augusto D. Dela Peña, MNSA, CESE   |
| Members          | - | Undersecretary Marilou G. Erni<br>Undersecretary Jonas R. Leones, CESO I<br>Undersecretary Ernesto D. Adobo, Jr., CESO I<br>Undersecretary Analiza Rebueta-Teh, CESO I<br>Undersecretary Joselin Marcus E. Fragada, CESO III<br>Assistant Secretary Gilbert C. Gonzales, CESO III |

- Provides overall direction in the planning, coordination, and conduct of the forum; and
- Assist the Technical and Policy Advisor in managing the forum, particularly in the content and deliverables.

**III. Working Committees:**

**1. Program Committee**

- |            |   |  |
|------------|---|--|
| Chair      | - | Undersecretary Augusto D. Dela Peña, MNSA, CESE  |
| Vice-Chair | - | Undersecretary Marilou G. Erni   |
| Members    | - | Regional Executive Director Livino B. Duran<br>Assistant Regional Director Ivone Reyes<br>Mr. Artemio Colacion, Chief, RSCIG, R6<br>Forester Edna B. Locsin, Chief, PMD R6<br>Mr. Jade Valla, PMD<br>Mr. Israel Demetita, PMD<br>Mr. Kim Logronio, PENRO Iloilo<br>Mr. Relly Bocado, PENRO Capiz<br>Mr. Eugene Naranjo, PENRO Antique<br>Ms. Rhonelyn J. Miravalles<br>Ms. Phoebe R. Badoy<br>Ms. Thea Faith Amador<br>Ms. Scarlet Estiaga<br>Ms. April C. Erael |

- a. Plans, designs, and organizes the overall program of activities;
- b. Leads the actual implementation of the forum;
- c. Facilitates the registration of participants; and
- d. Provides ushers and usherettes to guide DENR officials and participants during the activity.

## **2. Communications Committee**

- Chair - Assistant Secretary Gilbert C. Gonzales, CESO III
- Vice-Chair - Director Karmela Beatriz Galura
- Members - Regional Executive Director Paquito D. Melicor, Jr., CESO IV  
Regional Executive Director Livino B. Duran  
Regional Executive Director Arturo E. Fadriquela  
Executive Director Maria Matilda A. Gaddi  
Ms. Adona P. San Diego, Chief, SCIS-DCD  
Ms. Maria Rainelda Ferraris, OIC Chief, SCIS-PID  
Mr. Raymond R. Virgino, Chief, SCIS-SAEPD  
Mr. Artemio Salvador C. Colacion, Chief, RSCIG  
Ms. Jessie L. Reyes  
2 RSCIG staff (1 videographer each from Regions 7 and 8)

- a. Sends invitations and monitors confirmations of participants and resource persons;
- b. Provides photo and video documentation for the duration of the forum; and
- c. Coordinates the development, implementation and monitoring of media, social media and publicity activities for the forum.

## **3. Documentation and Analysis Committee**

- Chair - OIC Director Melinda C. Capistrano, PPS
- Vice-Chair - Assistant Regional Director Arturo N. Salazar, CESO IV
- Members - OIC ARD MS Eddie Llamedo  
Forester June Melissa C. Garol, Chief, Enforcement Division  
Forester Gloria Flores  
Mr. Jelo Ortega  
Ms. Jenny Flores  
Ms. Maureen Rodriguez  
Ms. Ann Marie Nilles  
Ms. Agatha Bedi  
Ms. Cindy Sol Rodrigo  
Ms. Femme Peñafiel  
Forester Airde C. Caserial  
Ms. Leah Gedor-Galilea  
Forester Aimeline Gavilla  
Forester Mary Ann Cerebo  
Ms. Pauline Marie C. Jordan  
Mr. Cliff Jefferson Escobar  
2 Planning Officers each from Regions 7 and 8

- a. Documents all proceedings, agreements and decisions reached; and
- b. Consolidates and summarizes all agreements made during the workshop proper.

## **4. Finance Committee**

- Chair - Regional Executive Director Livino B. Duran
- Vice-Chair - Assistant Regional Director Andres T. Untal
- Members - Assistant Regional Director Raul L. Lorilla  
Dr. Ernest C. Federiso, Chief, Administrative Division, R6  
Ms. Amellee D. Sardia, Chief, Finance Division, R6  
Ms. Maybell N. Mangubos, Chief, Budget Division

- a. Reviews funding requirements of the Summit;
- b. Coordinates fund allocation with DENR offices; and
- c. Ensures that all expenses are in accordance with the accounting, auditing, and procurement rules and regulations.

## 5. Administration and Logistics Committee

- Chair - ARD Andres T. Untal  
Vice-Chair - Dr. Ernest C. Federiso, Chief, Administrative Division  
Members - Head Executive Assistant Jose Joaquin Yulo Loyzaga  
Assistant Secretary Hiro V. Masuda, CESO III  
Director Maria Elena A. Morillos Manila  
RD Ramar Niel Pascua, RD EMB 6  
PENRO Salvador C. Manglinong, Jr., PENRO Iloilo  
CENRO Vicente T. Mellizas, Jr., CENRO Guimbal  
CENRO Glenn S. Del Norte, CENRO Barotac Nuevo  
CENRO Rene G. Abordo, CENRO Sara  
Ms. Myla C. Reyno  
Ms. Cecile M. Lozano  
Ms. Loida L. Mellizas  
Ms. Ma. Pacita V. Botavara  
Ms. Scarlet A. Estiaga  
Ms. Cirila C. Lorque  
Ms. Christine Joy S. Huele  
Ms. Nizethal A. Matias, OIC Chief, KISS-NIMD  
Mr. Joel B. Lagunilla  
Mr. Jade J. Valla  
Representative(s), Office of the Undersecretary for Field  
Operations Luzon and Visayas and Environment (OUFOE)  
Representative(s), Office of the Assistant Secretary Field  
Operations Luzon and Visayas (OASECFOLV)

- a. Plans and implements the approved physical set-up, including the design of the venue and other appropriate props in coordination with the Program Committee;
- b. Facilitates all documentary requirements on the timely processing and procurement of goods and services;
- c. Arranges hotel accommodation and room assignments of DENR officials, guests and other concerned parties;
- d. Coordinates with the venue management regarding their safety protocols designed for natural disasters;
- e. Secures the availability of first-aid response, if an emergency case, arises;
- f. Ensures that minimum health standards and protocols are being observed for the duration of the forum;
- g. Provides service vehicles to and from the venue for officials and guests;
- h. Ensures that other logistical requirements are being provided;
- i. Manage the set-up of appropriate online applications and/or software in coordination with the Program Committee; and
- j. Safeguard the disruption of computer networks/systems, and applications

## IV. Coordination Instructions:

The Oversight Committee shall have the authority to call upon the support and assistance of other offices to ensure the successful implementation of the Summit.

Likewise, all committees shall perform their assigned tasks and shall regularly update the Oversight Committee on the progress of the organizing and planning of the Summit.

All expenses incurred in the conduct of the Summit shall be charged against the DENR funds, subject to the usual accounting and auditing rules and regulations.

This order shall take effect on the date specified herein.

  
MARIA ANTONIA YULO LOYZAGA  
Secretary

