



Republic of the Philippines  
Department of Environment and Natural Resources  
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**SPECIAL ORDER**  
No. 2023- 158

APR 20 2023

**SUBJECT: AUTHORIZING THE CONDUCT OF BASIC SKILLS TRAINING AND PRACTICUM/INTERNSHIP ON ALTERNATIVE DISPUTE RESOLUTION (ADR) FOR THE PROSPECTIVE ADR OFFICERS**

In the interest of the service and pursuant to Republic Act No. 9285<sup>1</sup>, Executive Order No. 523<sup>2</sup> and DAO 2016-30<sup>3</sup>, and to institutionalize Alternative Dispute Resolution (ADR) in the Department and capacitate potential ADR Officers (ADROs) in handling disputes, claims and conflicts through alternative ways, the conduct of Basic Training and Practicum/ Internship Course on ADR for prospective ADROs is hereby authorized.

The Basic Training Course and the Practicum/Internship Course shall be in keeping with the requirements of the Office for Alternative Dispute Resolution, Department of Justice Circular No. 49, s. 2012.

**I. Trainees for Basic Training course on ADR**

DATE	VENUE
May 7-13, 2023	Region IV-A

**Batch 15**

NAME	Region/Office	
Myrna V. Antonio	CAR	<i>PENRO, Benguet</i>
Agusta Albino Allatiw	CAR	<i>CENRO, Buguias</i>
Ma-Anne Q. Bagos	1	<i>CENRO, Bantay</i>
Gandy M. Paculguen	2	<i>CENRO Sanchez Mira</i>
Lorenzo S. Torrado	2	<i>CENRO, Alcala</i>
Aiverlyn V. Teofilo	3	<i>PENRO Tarlac</i>
Alejandro A. Aro	4A	<i>CENRO, Calauag</i>

<sup>1</sup> Alternative Dispute Resolution Act of 2004

<sup>2</sup> Instituting the Use of Alternative Dispute Resolution in the Executive Department of Government

<sup>3</sup> Guidelines in the Conduct Alternative Dispute Resolution in Land Management and Disposition

Angelie U. Pascual	4B	<i>CENRO, Coron</i>
Rosalyn S. Jasmin	4B	<i>CENRO, Quezon</i>
Nelchelle Anne De Guzman	5	<i>PENRO, Camarines Sur</i>
Glenn Mark Lupango	5	<i>PENRO, Masbate</i>
Kim Gelacio A. Golbeque	5	<i>PENRO, Catanduanes</i>
Ma. Hessel L. Aldana	6	Regional Office
Romeo R. Bulotano, Jr.	7	Regional Office
Febelle Dareene D. Rojas	8	<i>CENRO Baybay</i>
Reubin Blythe L. Faron	8	<i>CENRO, Catarman</i>
Smith Agda	8	<i>CENRO, Dolores</i>
Mar Francis V. Rebato	8	Regional Office
Vanessa Mae T. Patacsil	9	<i>CENRO, Siocon</i>
Remylin M. Jadman	9	Regional Office
Alga Zalli D. Datu-Dacula	10	<i>CENRO, Kolambungan</i>
Tenie O. Gabaton	11	<i>CENRO, Monkayo</i>
Benedicto T. Labor	11	<i>CENRO Digos</i>
Nancy G. Cansancio	11	<i>PENRO Davao del Norte</i>
Rajiv A. Macamismis	12	Regional Office
Annie Grace B. Babia	13	<i>PENRO, Agusan Del Sur</i>
Jennifer L. Geraldino	13	<i>PENRO, Surigao del Norte</i>
Mark Gregory R. Maquiraya	CO	InAD
Charmaine Panlaque	CO	InAD
Juvymelle A. Bauyon	CO	LPD

Kathleen Kaye V. Saclayan	CO	LPD
Maureen Kris Rodriguez	CO	IAD
Yarah V. Garcia	CO	IAD
Antonio Miguel M. Dones	CO	LCPMD
Andrea M. Cabagbag	CO	LROD
Maria Katrina D. Cristobal	CO	CCD

## II. Practicum/ Internship

The trainees who completed the Basic Training Course shall also undergo the required 40 hour ADR Practicum/ Internship Training Course in order to be commissioned/accredited as ADROs by the ADR Committee, as confirmed by the Secretary, and be recognized as Third-Party Neutral by the Office for the Alternative Dispute Resolution, Department of Justice (OADR-DOJ).

### **ADDITIONAL PROSPECTIVE ADROS FOR PRACTICUM ONLY**

*(Prospective ADROs that finished Basic Skills Training from Batches 7 -9)*

NAME	Region/Office	
Mary Ann Antonio	2	CENRO, Cauayan
Jimyrus M. Diego	2	CENRO, Palanan
Nelson R. Palo	8	PENRO, Southern Leyte
Elma Cortez	11	CENRO, Monkayo

The schedule of the ADR Practicum/ Internship Training Course as follows:

DATE	VENUE
June 18-24, 2023	TBA

To ensure the efficient and orderly conduct of the said activities, the following members of the ADR Secretariat and staff of the Legal Affairs Service are tasked to provide the necessary technical and administrative support:

1. Atty. Paulo Enrico M. Dones - Head, ADR Secretariat
2. Ma. Teresa G. Zamora - Member, ADR Secretariat
3. Mary Emmeline F. Custodio - Member, ADR Secretariat
4. ADR Committee Secretariat Staff

The ADR Committee shall supervise and oversee the overall conduct of the activity:

1. Atty. Michelle Angelica D. Go - Chairperson, ADR Committee

2. Atty. Emelyne V. Talabis – Member, ADR Committee
3. Norlito A. Eneran, *LL.M.* – Member, ADR Committee

A Certificate of Participation shall only be given to the trainees who will complete the 40 hours or 5 days Basic Training on ADR while Certificate of Completion shall be given upon completion of required 40 hours or 5 days of the Practicum/ Internship as prescribed by OADR-DOJ.

All training-related expenses to be incurred in the conduct of these activities including accommodation of 4 learning service provider shall be chargeable against the ADR Committee funds, while transportation and traveling expenses of employees from the Field Offices and the Central Office shall be charged against the funds of their respective offices, subject to the usual accounting and auditing rules and regulations.

The Assistant Secretary for Legal Affairs and Chairperson of the ADR Committee, is hereby authorized to change the venue and/or dates of the aforementioned activities in case of unavailability of the resource person/s, venue, or conflict of schedule with other activities of the Department, and shall properly advise the Human Resource Development for documentation.

A report shall be submitted by the ADR Committee online ([bit.ly/LNDportal](http://bit.ly/LNDportal)) to the undersigned through the Human Resource Development Service - Training and Development Division, fifteen (15) days after the completion of the activity.

This Order shall take effect on the dates specified herein.

  
**AUGUSTO D. DELA PEÑA**

Undersecretary for Organizational Transformation  
and Human Resources

