



Republic of the Philippines
Department of Environment and Natural Resources
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APR 27 2023


SPECIAL ORDER
No. 2022- 186

SUBJECT: AUTHORIZING MS. SHANELLE T. NAPOLES TO AVAIL OF STUDY LEAVE PRIVILEGE IN PREPARATION FOR THE 2023 BAR REVIEW AND EXAMINATIONS

Pursuant to Memorandum from the Secretary dated 24 February 2020, entitled "Local Study Leave Privileges of DENR Officials and Employees in preparation for Board/Bar Examinations and Thesis Writing leading to Completion of Master's Degree", Ms. Shanelle T. Napoles from the Legislative Liaison Office of DENR Central Office is hereby authorized to avail of study leave privilege from 29 May 2023 to 29 September 2023 to prepare for the upcoming 2023 Bar Review and Examinations.

As such, Ms. Napoles shall execute her Service Obligation Contract (copy attached) and shall be bound by the terms and conditions enumerated under the aforementioned Memorandum. For this study leave privilege, the required service obligation is two (2) years. After the completion of her review and examinations, Ms. Napoles shall submit reporting for duty with documentary proofs of completion to the Secretary, through proper channels, copy furnished HRDC Secretariat and Personnel Division for 201 File.

This Order shall take effect only on the dates herein specified.


AUGUSTO D. DELA PEÑA
Undersecretary
Organizational Transformation and
Human Resources

