



Republic of the Philippines
Department of Environment and Natural Resources
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JAN 24 2023

SPECIAL ORDER
No. 2023 - 20

SUBJECT: ASSIGNMENT OF DIRECTOR III JOE-MAR S. PEREZ AS DIRECTOR FOR DOCUMENT MANAGEMENT AND OPERATIONS SUPPORT

In the interest of service, **JOE-MAR S. PEREZ, Director III** is hereby assigned as **Director for Document Management and Operations Support**, supervising the Document Management and Operations Unit (formerly Document Management and Control Staff), in addition to his present assignment in the Office of the Secretary, DENR. He shall report directly to the Undersecretary for Strategic Communications and Chief of Staff.

As such, he shall perform the functions and responsibilities of said designation, in accordance with pertinent laws, rules, and regulations. He shall sign documents, as follows:

JOE-MAR S. PEREZ
Director for Document Management and Operations Support

The Financial Management Service shall allocate funds for the necessary operating expenses of the Document Management and Operations Support Unit, subject to existing COA rules and regulations. He shall be assisted by assigned personnel from the current personnel complement of the Department. He shall receive salary, RATA, and other entitlements allowed for the position.

He shall inform the undersigned in writing of his compliance with this Order for record purposes.

This Order shall take effect immediately and shall supersede all previous orders inconsistent herewith.

MARIA ANTONIA YULO LOYZAGA
Secretary



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF ENVIRONMENT
AND NATURAL RESOURCES



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