



MAY 24 2023

SPECIAL ORDER
No. 2023- 314

SUBJECT: AUTHORIZING THE ATTENDANCE OF SOME FINANCIAL AND MANAGEMENT SERVICE PERSONNEL IN THE TRAINING COURSES OFFERED BY THE PHILIPPINE STATISTICAL RESEARCH AND TRAINING INSTITUTE (PSRTI)

In the interest of the service and as part of the continuing capacity development of DENR personnel, the following Financial and Management Service (FMS) personnel are hereby authorized to attend the Training Courses for CY 2023 organized by the Philippine Statistical Research and Training Institute:


Name	Position	Training Course	Date
Cecilia B. Mendoza	Administrative Officer V	Microsoft Excel for Database Management (Face-to-Face)	August 7-10, 2023
		Basic Statistics 1: Descriptive Statistics	August 22-25, 2023
Caroline B. Mahusay	Administrative Officer IV	Microsoft Excel for Database Management (Face-to-Face)	August 7-10, 2023
		Basic Statistics 1: Descriptive Statistics	August 22-25, 2023
Honey May F. Parungao	Administrative Officer II	Microsoft Excel for Database Management (Face-to-Face)	August 7-10, 2023
		Basic Statistics 1: Descriptive Statistics	August 22-25, 2023

All expenses to be incurred in connection with their attendance, such as registration fee, shall be charged against FMS funds, subject to the existing accounting and auditing rules and regulations.

The Assistant Secretary for Human Resources, Strategic Communication and Sectoral Initiatives is authorized to amend this Special Order through a Memorandum in case of changes and conflict in the event schedule.

The abovementioned personnel shall submit an Individual Learning Report to the undersigned through the DENR-HRDS portal link: bit.ly/LNDportal, seven (7) days after completion of the event.

This Order takes effect on the dates herein specified.


AUGUSTO D. DELA PEÑA
Undersecretary for Organizational
Transformational and Human Resources

