



Republic of the Philippines
Department of Environment Natural Resources
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MAY 29 2023

SPECIAL ORDER

No. 2023- 324

SUBJECT: AUTHORIZING THE CONDUCT OF WRITESHOP ON THE FORMULATION OF DENR FLEET MANAGEMENT PLAN

In the interest of the service and in line with the organizational development efforts institutionalized by the Department, the DENR Fleet Management Committee is hereby authorized to conduct the Writeshop on the Formulation of DENR Fleet Management Plan.

The said activity shall be held from May 31 - June 2, 2023 at Widus Hotel, Clark Freeport Zone, Pampanga. It shall be participated by the following officials and personnel:

NAME	OFFICE
DENR Fleet Management Committee	
1. Undersecretary Atty. Ernesto D. Adobo Jr., CESO I	Office of the Undersecretary for Legal and Administration
2. Assistant Secretary Engr. Nonita S. Caguioa	Office of the Assistant Secretary for Finance Information Systems and Mining Concerns
3. Dir. Rolando R. Castro	Office of the Director for Administrative Services
4. OIC, Dir. Imelda R. de la Cruz	Office of the Director for Financial and Management Services
Technical Working Group	
5. Engr. Guillermo V. Estipona, Jr.	General Services Division
6. Engr. Gilbert C. Mondroy	Property and Supply Management Division
7. Julius Palaganas	Budget Division
8. Representative, OULA	Office of the Undersecretary for Legal and Administration
Secretariat	
9. Mario Bernabe Contreras, Jr.	Management Division
10. Zenaida V. Gutierrez	Property and Supply Management Division
11. Engr. Vilma Luisa R. Ferrer	Property and Supply Management Division
12. Rowena J. Almazan	Property and Supply Management Division
13. Mark Joseph Antonio	Property and Supply Management Division
14. Roy Jake Castillo	General Services Division
Other Participants	
15. Ma. Berma S. Cabrera	Property and Supply Management Division
16. Jeffrey C. Gonzales	Property and Supply Management Division
17. Jefferdick Y. Benito	Property and Supply Management Division
18. Engr. Jay Alconis	General Services Division
19. Marie Kristine Mamaradlo	General Services Division
20. Jack Nera	General Services Division
21. Eulogio R. Valdez	General Services Division
22. Ceilo I. Macapagal	General Services Division

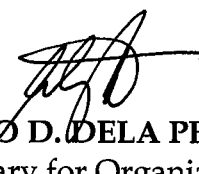
23. Christian John R. Valdez	Property and Supply Management Division
24. Veronica Regalado	Office of the Director for Administrative Services
25. Elvira Samillano	FMS-BUDGET DIVISION
Regional Representatives	
26. Veronica Sese	DENR Region 3
27. Cezanne G. Orallo	DENR Region I
28. Raphael De Guzman	DENR MIMAROPA Region
Writeshop Secretariat/Facilitator	
29. Marby Soreño	Fleet Management Staff
30. Caroline B. Mahusay	Management Division

All expenses to be incurred relative to the conduct of this activity, including accommodation, food, supplies and materials, shall be charged against DENR Fleet Management funds, subject to the usual accounting and auditing rules and regulations.

A report shall be submitted online (bit.ly/LNDportal) to the undersigned through Human Resource Development Service - Training and Development Division, fifteen (15) days after the completion of the activity.

Any changes in schedule shall be submitted to the HRDS for records purposes.

This Order shall take effect on the dates herein specified.


AUGUSTO D. DELA PEÑA
 Undersecretary for Organizational
 Transformation and Human Resources

