



Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Visayas Avenue, Diliman, Quezon City
Tel. No. 929-66-26

JUN 07 2023

SPECIAL ORDER
No. 2023 - 338

SUBJECT: RECONSTITUTING THE HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD (HRMPSB) FOR FIRST AND SECOND LEVEL POSITIONS IN THE DENR CENTRAL OFFICE

In the interest of the service and pursuant to the 2017 Omnibus Rules on Appointments and Other Human Resource Actions (ORAOHRA) revised July 2018, the DENR Central Office Human Resource Merit Promotion and Selection Board (HRMPSB) for the First and Second Level positions is hereby reconstituted, as follows:

Chairperson : Assistant Secretary Hiro V. Masuda, *DBA, CESO III*
Human Resources, Strategic Communication
and Sectoral Initiatives

Vice-Chairperson : OIC Dir. Miriam M. Marcelo
Human Resource Development Service

Members:

- | | |
|-----------------------------|---|
| Revihilda V. Cendaña | - DENREU principal representative for 2 nd level positions |
| Atty. Paolo V. Gonzales | - DENREU alternate representative for 2 nd level positions |
| Enielbert E. Estefanio | - DENREU alternate representative for 2 nd level positions |
| Atty. Primo Carlo P. Saraos | - DENREU alternate representative for 2 nd level positions |
| Angelito L. Estrada | - DENREU principal representative for 1 st level positions |
| Emmylou S. Puerta | - DENREU alternate representative for 1 st level positions |
| Ernestina F. Jose | - GAD Focal Point System principal representative |
| Julie G. Ibuan | - GAD Focal Point System alternate representative |

End-user concerned, as provided under Section IV.D of the DENR Merit Selection and Promotion Board (MSPP)

Secretariat : Personnel Division

Pursuant to the ORAOHRA and the DENR MSPP, the rank-and-file representatives and the GAD Focal Point System representatives, and their alternates, shall serve for a maximum period of two (2) years.

The HRMPSB shall undertake the following functions and responsibilities:

- i. be primarily responsible for the judicious and objective selection of candidates for appointment in accordance with the DENR Merit Selection and Promotion Plan (MSPP);
- ii. conduct assessment of candidates for appointment in the agency;
- iii. undergo orientation and workshop on the agency selection/promotion process, CSC policies on appointments, and methods of assessment on selection and promotion;
- iv. conduct assessment, such as panel interview of qualified applicants for positions with Salary Grades 15-25, and
- v. submit to the appointing authority the list of names of screened applicants from which the selection for appointment may be made.

All expenses to be incurred in the conduct of HRMPSB activities shall be charged against DENR funds, subject to existing accounting and auditing rules and regulations.

This Order takes effect immediately and supersedes all other issuances inconsistent herewith.


MARIA ANTONIA YULO LOYZAGA
Secretary

