



Republic of the Philippines  
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
Visayas Avenue, Diliman, Quezon City  
Tel. No. 929-66-26

JUN 16 2023

**SPECIAL ORDER**  
No. 2023- 370


**SUBJECT: DESIGNATION OF EMB NCR REGIONAL DIRECTOR (RD) ATTY. MICHAEL DRAKE P. MATIAS AS OIC, OFFICE OF THE REGIONAL EXECUTIVE DIRECTOR (RED), DENR-NATIONAL CAPITAL REGION (NCR), IN CONCURRENT CAPACITY**

In the interest of the service and in order not to disrupt the flow of office operations while DENR NCR Regional Executive Director Jacqueline A. Caanacan is on personal travel abroad on **September 3, 2023 to November 6, 2023**, EMB NCR RD Atty. Michael Drake P. Matias is hereby designated as OIC, Office of the Regional Executive Director, DENR NCR in Concurrent Capacity.

As such, he shall act on documents and perform the duties and responsibilities of his designation in accordance with existing rules and regulations, except personnel movement and policy matters.

He shall be entitled to Representation and Transportation Allowance (RATA) and other emoluments appurtenant to the performance of his official duties, subject to applicable accounting and auditing rules and regulations. He shall inform the undersigned in writing through the Human Resource Development Service of his compliance with this Order.

This Order shall take effect on the dates specified above and shall automatically be revoked upon the return of RED Caanacan from her personal travel.

  
**AUGUSTO D. DELA PEÑA**

Undersecretary  
Organizational Transformation and  
Human Resources

