



Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Visayas Avenue, Diliman, Quezon City
Tel. No. 929-66-26

JUN 20 2023

SPECIAL ORDER
No. 2023- 378

SUBJECT: REASSIGNMENT OF ADMINISTRATIVE AIDE VI CLAUDYNE A. NEYRA FROM THE RECORDS MANAGEMENT DIVISION (RMD), ADMINISTRATIVE SERVICE (AS) TO THE OFFICE OF THE UNDERSECRETARY FOR POLICY, PLANNING AND INTERNATIONAL AFFAIRS (OUPPIA)

In the interest of the service, Administrative Aide VI Claudyne A. Neyra is hereby reassigned from the Records Management Division, Administrative Service to the Office of the Undersecretary for Policy, Planning, and International Affairs until 31 December 2023.

She shall clear herself of all work, property, and financial accountabilities from her present place of assignment before reporting to the OUPPIA. She shall inform the undersigned in writing, through the Human Resource Development Service, of her compliance with this Order for record purposes.

This Order shall take effect immediately.

AUGUSTO D. DELA PEÑA
Undersecretary

Organizational Transformation and Human Resources,

