



Republic of the Philippines
Department of Environment and Natural Resources
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JUL 28 2023

SPECIAL ORDER:

No. 2023 - 482


SUBJECT: DESIGNATING MR. JAN ALDIN S. BESA AS SPECIAL DISBURSING OFFICER FOR THE 2023 NATIONAL DISASTER RESILIENCE MONTH CULMINATION ACTIVITY ON 31 JULY 2023

In the interest of the service, Mr. Jan Aldin S. Besa of the Cashier Unit, General Services Division, is hereby designated as the Special Disbursing Officer (SDO) for the National Disaster Resilience Month Culmination Activity to be conducted on 31 July 2023, at the Philippine International Convention Center (PICC), Pasay City.

As such, he is authorized to hold cash advance amounting to Five Hundred Thousand Four Hundred Twenty Pesos (Php 500,420.00) chargeable against the DENR funds for the National Disaster Resilience Month Culminating Activity, to defray expenses relative to the said activity. The said cash advance shall be used solely for the stated purpose and shall be liquidated when no longer needed.

The report of disbursement shall be immediately submitted to the Accounting Division for liquidation as soon as the purpose of the cash advance has been served in accordance with COA Circular No. 97-002 dated 10 February 1997 and reiterated in COA Circular No. 2009-002 and 2012-004 dated 18 May 2009 and 28 November 2012, respectively.

This order shall take effect immediately and shall automatically be revoked upon completion of the activity.


AUGUSTO D. DELA PEÑA
Undersecretary for Organizational
Transformation and Human Resources

