



Republic of the Philippines  
 Department of Environment and Natural Resources  
 Visayas Avenue, Diliman, 1100 Quezon City  
 Tel. Nos. (632) 8929-6626 to 29; (632) 8929-6633; to 35  
 Email: web@denr.gov.ph Website: www.denr.gov.ph

AUG 09 2023

**DENR SPECIAL ORDER**

No. 2023- 492

**SUBJECT : CONDUCT OF CONSULTATION WORKSHOP ON THE PROPOSED AMENDMENT OF CERTAIN PROVISIONS OF DENR ADMINISTRATIVE ORDER (DAO) NO. 2004-16 "PRESCRIBING THE REVISED SCHEDULE OF FORESTRY ADMINISTRATIVE FEES"**

In the interest of service and in order to review and consult the DENR Field Offices and concerned tenurial instruments and permit holders on the proposed revised schedule of forestry administrative fees, the conduct of a *Consultation Workshop on the proposed amendment of certain provisions of DENR Administrative Order (DAO) No. 2004-16 "Prescribing the Revised Schedule of Forestry Administrative Fees"* is hereby authorized to be conducted online on the following dates and clusters:

CLUSTER	DATE	REGIONS
Cluster 1	29 August 2023	CAR, R1, R2, R3, and CALABARZON
Cluster 2	30 August 2023	NCR, MIMAROPA, R5, R6, R7, and R8
Cluster 3	31 August 2023	R9, R10, R11, R12 and CARAGA

The following DENR officials and personnel are authorized to attend the activity:

Regional Office	PENRO	CENRO
Chief, Surveys and Mapping Division Chief, Licenses, Patents, and Deeds Division Chief, Conservation and Development Division Chief, Enforcement Division	<b>PENR Officer</b>  <b>Chief, Regulation and Permitting Section</b>  <b>Chief, Monitoring and Enforcement Section</b> of the following:  <b>Cluster I</b> Ifugao, Kalinga, Ilocos Norte, Pangasinan, Cagayan, Isabela, Bulacan, Zambales, Quezon, Rizal	<b>CENR Officer</b>  <b>Chief, Regulation and Permitting Section</b>  of the following:  <b>Cluster I</b> Alfonso Lista, Tabuk, Bangui, Alaminos City, Sanchez Mira, Cauayan, Guiginto, Olongapo City, Calauag  <b>Cluster II</b> Taytay, San Jose, Mobo, Kabankalan, Argao,

	<b>Cluster II</b> Palawan, Occ. Mindoro, Camarines Norte, Masbate, Aklan, Negros Occidental, Cebu, Negros Oriental, Leyte, Northern Samar	Ayungon, Palo and Catarman
	<b>Cluster III</b> Zamboanga Del Norte, Zamboang Sibugay, Bukidnon, Misamis Oriental, Davao Del Sur, Davao Oriental, Cotabato, South Cotabato, Agusan Del Sur, Surigao Del Sur	<b>Cluster III</b> Siocon, Kabasalan, Manolo Fortich, Gingoog City, Davao City, Manay, Midsayap, Banga, Talacogon, and Bislig

**FOREST MANAGEMENT BUREAU**

Assistant Secretary and concurrent Director Arleigh J. Adorable  
Assistant Director Edna D. Nuestro

**FOREST INVESTMENT DEVELOPMENT DIVISION**

Norlito P. Sarmiento  
Kathleen Q. Marasigan  
Danelyn T. Delos Reyes  
Frances Nicole A. Lavapie

**FOREST RESOURCES MANAGEMENT DIVISION**

Josefina M. Ocampo  
Jojet C. Galapon  
Eva J. Guzman

**FOREST RESOURCES CONSERVATION DIVISION**

Evie Bernardino-Pagayona

**FOREST POLICY, PLANNING AND KNOWLEDGE MANAGEMENT  
DIVISION**

Lemuelle C. Celis  
Alejandrino R. Sibucan Jr.

The FMB shall facilitate the conduct of this activity and shall serve as the Secretariat. To facilitate discussion in a wider perspective, the FMB shall invite representatives from Forest Tenure Instrument and Permit Holders to participate in the workshop. In addition, the proposed policy shall be posted in the FMB Website to facilitate the consultation and participation of the public. All expenses to be incurred during the Consultation Workshop such as food, supplies, materials, and other incidental

expenses shall be charged against FMB Funds subject to the usual accounting and auditing rules and regulations.

The OIC-Assistant Secretary for Field Operations - Western Mindanao and Director, in concurrent capacity is hereby authorized to reschedule the activity as warranted by the situation.

A report shall be submitted online ([bit.ly/LNDportal](http://bit.ly/LNDportal)) to the undersigned through the Human Resource Development Service - Training and Development Division within fifteen (15) days upon completion of the said activity.

This Order shall take effect on the dates specified therein.



**AUGUSTO D. DELA PEÑA**  
Undersecretary for Organizational  
Transformation and Human Resources

