



Republic of the Philippines  
Department of Environment and Natural Resources  
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SEP 18 2023

**SPECIAL ORDER**  
No. 2023- 599

**SUBJECT: AUTHORIZING THE CONDUCT OF THE CASCADING OF COMMISSION ON AUDIT (COA) CIRCULARS AND DENR POLICIES ON PROPERTY MANAGEMENT FOR PROPERTY OFFICERS IN VISAYAS-MINDANAO CLUSTER**

In the interest of the service and to improve the implementation of the DENR property management policies, the Cascading of Commission on Audit (COA) Circulars and DENR Policies on Property Management for Property Officers in Visayas-Mindanao Cluster is hereby authorized on 27-29 September 2023 in Region X.

The following officials and personnel shall attend the activity:

NAME	OFFICE
<b>PARTICIPANTS</b>	
1. Cecile M. Lozano	Regional Office -R6
2. Belma G. Pamen	PENRO Aklan
3. Jizel A. Onanad	PENRO Antique
4. Dianne Sophia M. Ciudadano	PENRO Capiz
5. Pauline Marie D. Masculino	PENRO Iloilo
6. Maria Theresa Baldevarona	PENRO Guimaras
7. Ma. Theresa R. Pelago	PENRO Negros Occidental
8. Wendelyn M. Villamor	Regional Office - R7
9. Jenilyn R. Balicastro	PENRO Cebu
10. Disi Jay P. Sarabia	PENRO Bohol
11. Rosa Shiela B. Cafe	PENRO Siquijor
12. Angelica C. Carriaga	PENRO Negros Oriental
13. Jelma L. Uykieng	Regional Office- R8
14. Reynato B. Militante	PENRO Leyte
15. Nerissa M. Gelig	PENRO Biliran
16. Thessa B. Cabal	PENRO Southern Leyte
17. John Albert B. Floretes	PENRO Western Samar
18. Rotchelle L. Gagam	PENRO Eastern Samar
19. Teresita B. Custorio	PENRO Northern Samar
20. Melody D. Carlos	Regional Office- R9
21. Steeve R. Seno	PENRO Zamboanga del Norte

<b>NAME</b>	<b>OFFICE</b>
22. Richel B. Langoyan	PENRO Zamboanga del Sur
23. Gerald L. Dinsay	PENRO Zamboang Sibuguey
24. Michelle S. Millana	Regional Office -R10
25. Emma S. Denque	PENRO Bukidnon
26. Whirl Faisal R. Labis	PENRO Camiguin
27. Marilou R. Buctuan	PENRO Lanao Norte
28. Heartly L. Balambao	PENRO Misamis Occidental
29. Paula Mae J. Morga	PENRO Misamis Oriental
30. Joel A. Oñez	Regional Office -R11
31. Rolina C. Briones	PENRO Davao del Norte
32. Khrristine Joy S. Federico	PENRO Davao del Sur
33. Juvy B. Ignacio	PENRO Davao Oriental
34. Melody B. Lacorte	PENRO Davao de Oro
35. Annalyn P. Sangco	PENRO Davao Occidental
36. Salman P. Sarip	Regional Office -R12
37. Mahid Kevin K. Sabdullah	PENRO North Cotabato
38. Gerle B. Solis	PENRO Saranggani
39. Hyran M. Abas	PENRO South Cotabato
40. Nickie A. Navarro	PENRO Sultan Kudarat
41. Annabel B. Salazar	Regional Office -R13
42. Lirafe B. Viduya	PENRO Agusan del Norte
43. Jean M. Marano	PENRO Agusan del Sur
44. Maricel I. Ytac	PENRO Dinagat Island
45. Emelyn C. Rivas	PENRO Surigao del Sur
46. Cherilyn B. Arayan	PENRO Surigao del Norte
47. Wilma R. Buagas	PENRO Batangas
48. Ma. Geraldine G. Almalvez	PENRO Rizal
49. Nilo L. Alcober	PENRO Marinduque
50. Joel B. Lagunilla	GSS - R6
<b>Guest/Resource Speakers/Secretariat/Documenter/Technical Support</b>	
Rolando R. Castro	DENR Central Office, Director, AS
Engr. Gilbert C. Mondroy	DENR Central Office, Chief- PSMD
2- COA representatives	COA Cluster 8
Ms. Zenaida V. Gutierrez	DENR Central Office - PSMD
Engr. Vilma Luisa R. Ferrer	DENR Central Office - PSMD
Gil Angelo Mondroy	DENR Central Office - KISS
<b>Facilitator:</b>	
1 - Representative HRD/HRDS	HRD/HRDS Regional Office 10

All expenses, including food, supplies and materials to be incurred in the conduct of said activity shall be charged against DENR Inventory Committee - roll out/ cascading of new COA Circulars and DENR policies on property management funds and DENR funds, subject to the usual accounting and auditing rules and regulations.

A report shall be submitted online ([bit.ly/LNDportal](http://bit.ly/LNDportal)) to the undersigned through Human Resource Development Division, fifteen (15) days after the completion of the activity.

The Director for Administrative Service is authorized to amend this Special Order through a Memorandum in case of changes in schedule due to conflict with other activities of the Department. Any changes in schedule shall be submitted to the HRDS for record purposes.

This Order shall take effect on dates herein specified.



**AUGUSTO D. DELA PEÑA**  
Undersecretary for Organizational  
Transformation and Human Resources

