



Republic of the Philippines
Department of Environment and Natural Resources
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OCT 02 2023

SPECIAL ORDER
No. 2023 - 644

SUBJECT: AUTHORIZING THE CONDUCT OF DENR CENTRAL OFFICE ENVIRONMENTAL MANAGEMENT SYSTEM INTERNAL AUDIT 2023 IN CONFORMANCE WITH ISO 14001:2015

In the interest of the service and in conformance with ISO 14001:2015 requirements for continual improvement, the DENR Central Office Environmental Management System (EMS) is hereby authorized to conduct Internal Audit on October 2-13, 2023. The Internal Audit Team is composed of the following:

Chairperson:	Rolando R. Castro	Director, AS
Lead Auditor:	Engr. Gilbert C. Mondroy	AS
Audit Auditor:	Anna Genalin D. Papina	AS

Audit Teams

	Names	Office Designation	Offices to Audit
Team 1	Julie G. Ibulan	FOG	IAS
	Dexter Villa	SCIS	
	Allan Kliene Ligaya*	FOG, SMCRD	
Team 2	Encarmila B. Panganiban	OULA	LAS
	Vilma Luisa R. Ferrer	AS	
	Evelyn G. Nillosan	FMS	
	Jeffrey Gonzales*	AS	
Team 3	Jocelyn B. De Layola	AS	CCS
	Edna Asuncion	AS	
	Jhosua Vallejos*	AS	
Team 4	Guillermo V. Estipona, Jr.	AS	FMS
	Marie Kristinne M. Mamaradlo	AS	
	Cielo May Macapagal*	AS	
	Roy Jake Castillo*	AS	
Team 5	Anthony Raymond M. Velicaria	LAS	AS

	Mark Vincent C. Yngente	LAS	
	Jeffrey Santos	CCS	
Team 6	Randy L. Tim	AS	HRDS, Strategy Management and Organizational Transformation Office, DRT
	Diña Nillosan	FMS	
	Paul Billones*	AS	
Team 7	Jack Victor M. Nera	AS	SCIS, FOG
	Jay B. Alconis	AS	
	Milagros Franco*	AS	
Team 8	Jamille Vanessa E. Saplagio	AS	KISS
	Priscilla Obnial	SCIS	
	Veronica Regalado	AS	
Team 9	Dexter M. Tindoc	SMOTO	PPS
	Mervin Murillo	FASPS	
	Susan Castilla	FASPS	
Team 10	Wilson E. Henson	HRDS	FASPS, RBCO, MBCO
	Jeffrey Bankifra	AS	
	Cherry Winsom Holgado	PPS	
	Kelsie Miniano*	PPS	
Team 11	Maybell Mangubos	FASPS	ELEPS, LLO, EWB
	Reyhilda V. Cendaña	AS	
	Tricia Beatrice Pelayo	FMS	
Team 12	Gilbert C. Mondroy	AS	Execom, Office of USECs and ASECs
	Rolando R. Castro	AS	
Team 13	Mario Bernabe R. Contreras, Jr.	FMS	COA, CSC, CARP, Clinic
	Eugene De Guzman	KISS	
	Antonio S. Bautista, Jr.	KISS	
	Imelda Matubis	CCS	
Team 14	All Team Leaders		EMS Core Team/GSD

*observers

The Audit Team shall:

1. Prepare Audit Plan for the conduct of Internal Audit;
2. Conduct Internal Audit in conformance with ISO 14001:2015;
3. Prepare and Submit Audit Findings Report;
4. Monitor and document corrective actions, if any; and


5. Prepare a report of internal audit and recommendations for continual improvement for consideration during the management review.

The Director, Administrative Service and Vice-Chairperson, EMS is hereby authorized to amend/change the schedule in case of conflict with other programs of the Department, and approve the composition of Audit Teams and other related EMS documents related to the conduct of EMS Internal Audit 2023.

All expenses to be incurred in the activity by the EMS Internal Auditors shall be charged against the DENR-EMS funds, subject to the usual accounting and auditing rules and regulations.

A report shall be submitted to the EMS Core Team Chairperson and EMS Audit Team Chairperson within fifteen (15) days after the activity.

This Order shall take effect on the dates specified herein.


AUGUSTO D. DELA PEÑA
Undersecretary
Organizational Transformation and
Human Resources

