



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. 929-6626 to 29; 929-6633 to 35
929-7041 to 43; 929-6252; 929-1669
Website: <http://www.denr.gov.ph> / E-mail: web@denr.gov.ph

OCT 06 2023

SPECIAL ORDER:
No. 2023 - 649


SUBJECT: DESIGNATING MR. JAN ALDIN S. BESA AS SPECIAL DISBURSING OFFICER FOR THE OFFICIAL LAUNCHING OF THE 2024 ASIA PACIFIC MINISTERIAL CONFERENCE ON DISASTER RISK REDUCTION (APMCDRR) ON 11-14 OCTOBER 2023

In the interest of the service, Mr. Jan Aldin S. Besa of the Cashier Unit, General Services Division, is hereby designated as the Special Disbursing Officer (SDO) for the Official Launching of the 2024 Asia Pacific Ministerial Conference on Disaster Risk Reduction (APMCDRR) to be conducted on 11-14 October 2023, in Metro Manila and CALABARZON.

As such, he is authorized to hold cash advance amounting to Six Hundred Thousand Five Hundred Fifty Pesos (Php 605,550.00) chargeable against the DENR funds for APMCDRR, to defray expenses relative to the said activity. The said cash advance shall be used solely for the stated purpose and shall be liquidated when no longer needed.

The report of disbursement shall be immediately submitted to the Accounting Division for liquidation as soon as the purpose of the cash advance has been served in accordance with COA Circular No. 97-002 dated 10 February 1997 and reiterated in COA Circular No. 2009-002 and 2012-004 dated 18 May 2009 and 28 November 2012, respectively.

This order shall take effect immediately and shall automatically be revoked upon completion of the activity.


AUGUSTO D. DELA PEÑA
Undersecretary for Organizational
Transformation and Human Resources

