



OCT 17 2023

**SPECIAL ORDER**  
No. 2023- 661

**SUBJECT: AUTHORIZING THE CONDUCT OF RETOOLING TRAINING ON GREENHOUSE GAS INVENTORY CUM PLANNING WORKSHOP ON NDC OPERATIONALIZATION AND OTHER CLIMATE CHANGE ACTIVITIES**

In the interest of the service, and in line with the commitments to the operationalization of the country's Nationally Determined Contribution (NDC) and implementation of Executive Order No. 174, Series of 2014 or the Philippine Greenhouse Inventory Management and Reporting System (PGHGIMRS), authority is hereby given to the Climate Change Service to conduct a Training on Greenhouse Gas Inventory Cum Planning Workshop on NDC Operationalization and other Climate Change Activities to be held on November 27- December 01, 2023 at a venue in Palawan.

The following shall attend the said activity:

Name	Office
<b>CENTRAL OFFICE</b>	
Simonette Lat Jennifer Flores Rolando Abad Jr. Carl Louie Santiago Bryan Bongco Joan Laborte Juan Miguel Reboton Marie Vel Gaerlan Venus Monsalud	Climate Change Service
Adrian Esdicul	Office of the Undersecretary for Finance, Information Systems and Climate Change
One (1) Representative from Policy Studies Division	Policy and Planning Service
<b>BUREAUS</b>	
One (1) Representative per Division/Section: PPPDD, SWMD, AQMS, WQMS, HWMS and CMS.	Environmental Management Bureau
<b>REGIONAL OFFICES</b>	
One (1) Climate Change Focal Person per Regional Office	All Regional Offices
<b>BUREAU (EMB CC/GHG Focal Persons)</b>	
Rogelio V. Guaring II Mary Kris Alejo Ester L. Aguilar Mclister A. Abellera James L. Romero	National Capital Region National Capital Region Cordillera Administrative Region Cordillera Administrative Region Region III

Name	Office
Peniel Andrei P. Luciano	Region III
Faina Ifurung	Region IV-A
Rae Nikka May Pablo	Region IV-A
Jeremiah Reuben V. Cabatuando	Region IV-B
Airene M. Manalo	Region IV-B
Agnes L. Azul	Region V
Christine D. Marbella	Region V
Jun Peter G. Dabuco	Region VI
Phillip Edgar M. Arnaiz	Region VI
Arnel L. Ife	Region VIII
Rosemarie R. Solano	Region VIII
Maria Angeliz S. Andrade	Region IX
Aiza A. Reyes	Region IX
Monique Angelie A. Sabanal	Region X
Zenen O. Laput	Region X
Karen Faith M. Mallari	Region XI
Jeperneo P. Ylagan	Region XI
Izar Jesson G. Claudio	Region XII
Maysheen N. Collong	Region XII
Joy C. Maagad	Region XIII
Regin Rex A. Guerra	Region XIII
Two (2) Climate Change/GHG Focal Persons per Regional Office	Regions I, II and VII

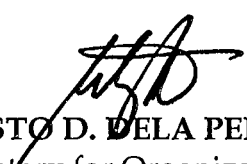
The Climate Change Service (CCS) shall serve as the secretariat, facilitators and resource persons for the activity. Other resource persons from CCC, ERDB, BMB and FMB will also be invited. Logistical requirements for the conduct of activities (e.g., workshop materials, invitations, documentation) will likewise be prepared and provided by CCS.

All expenses to be incurred in relation to these activities such as venue, meals, accommodation, workshop kits and supplies and other items necessary for the completion of these activities, shall be charged against the Climate Change Information and Technical Support Division, Climate Change Service (CCITSD-CCS), subject to the usual accounting and auditing rules and regulations. Transportation expenses including roundtrip airfare shall be borne by the participant's respective Offices.

A report shall be submitted online ([bit.ly/LNDportal](http://bit.ly/LNDportal)) to the undersigned through the Human Resource Development Service-Training and Development Division fifteen (15) days after the completion of the activity.

The CCS Director is authorized to adjust the date and location of the subject activity as exigencies may warrant. Any changes in the schedule shall be submitted to the HRDS for recording purposes. Should a session day fall on a holiday or a weekend, all learners and staff shall be entitled to Compensatory Time Off (CTO).

This Order shall take effect on the dates herein specified.

  
**AUGUSTO D. DELA PEÑA**  
 Undersecretary for Organizational  
 Transformation and Human Resources

