



DEPARTMENT OF ENVIRONMENT AND NATURAL
RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



OCT 26 2023

SPECIAL ORDER
No. 2023 - 711

SUBJECT : AUTHORIZING THE CONDUCT OF 2023 HALLOWEEN TRICK-OR-TREAT WITH THE THEME: SPREADING KINDNESS THIS HALLOWEEN

In the interest of service, and as part of continuing support to DENR employees, the Human Resource Development Service (HRDS) in partnership with DENR Day Care under the Gender and Development Office (GAD) and DENR Association of Career Executives (DENR ACE) are hereby authorized to conduct the 2023 Halloween Trick-or-Treat with the theme: Spreading Kindness this Halloween on 26 October 2023 at the DENR lobby.

The following are hereby authorized to join:

| PARENT/GUARDIAN | STUDENT |
|------------------------------------|--|
| Lailanie Sadang Quirit Burnett | Hailey Faith Q. Burnett |
| Fe Rosalie Bation | Atalia Kyna Valdez |
| Gem Nunez Briones | Gia Ellis B. Datario |
| Atty. Janice Regoso | Felix Leonardo R. Pammit Vernice Sophia R. Pammit |
| Atty. Juris Ida T. Parojinog-Parel | Jeremiah Ignacio, P, Parel |
| Roseanne C. Villas | Riona Mirae C. Villas |
| Christian B. Casingal | Arkisha Alpha A. Casingal |
| Anne Rhea Villarama | Aliyah Blue V. Leongson |
| Joven T. Battung | Dion Matthew M. Battung |
| Edgar G. Villanueva | Avery O. Icaro |
| Valkyrie Fernand Valdez | Calvin James I. Orate |
| Venus Monsalud | Jannah Angela A. Vilorias |
| Niel P. Bullos | Ace B, Halili |
| Richard Dela Cruz | Aliyah Denise C. Biazon |
| Rose Ann L. Idian | Althea Moiranne I. Altoveros |
| Sanmara S. Maray | Nathan Harvey S. Maray |
| Anna Regina Vega | Aryanna Gavrielle V. Yu |
| Reginald Sambajon | Janaya Reign Denise M. Sambajon |
| Jaycee Charrie D. Ingalla | Rhobie Ysabelle I. Capili |
| Rodrigo Balilla | Julien T Tamayo |
| Aileen Navarro | Brina B. Navarro |
| Marites A. Tamayo | Jan Cyan T. Liu |
| Joecel A. Tamayo | Jan Aizen Grey T. Liu |

EVENT STAFF

| NAME | OFFICE |
|-------------------------|-------------------------------|
| Catherine T. Leonardo | Gender and Development Office |
| Marites Orallo | Gender and Development Office |
| Antonio Jose Zapata | Gender and Development Office |
| Maylene D. Ibardolasa | SCIS - PID |
| Carlo S. Caringal | SCIS - PID |
| Edelyn C. Castro | SCIS - PID |
| Mersha C. Casilisilihan | SCIS - PID |
| Jay Mhar R. Sta. Ana | OD- HRDS |
| Isaiah B. Padre | OD- HRDS |


All expenses to be incurred relative to the conduct of the said event shall be charged against the DENR Gender funds, subject to the existing accounting and auditing rules and regulations. All safety and health protocols and prescribed minimum health standards such as but not limited to wearing of face masks, and social distancing shall be observed when needed.

To ensure safety, the Day care students will also be accompanied by their parents and/or guardians, teachers and DENR Librarians.

The Assistant Secretary for Human Resources, Strategic Communications and Sectoral Initiatives is hereby authorized to amend this Special order through a Memorandum in case of changes and conflict in the event schedule.

A report shall be submitted online (bit.ly/LNDportal) to the undersigned through the Human Resource Development Service - Training and Development Division, fifteen (15) days after the completion of the event.

This Order takes effect on the date herein specified.


AUGUSTO D. DELA PEÑA
Undersecretary for Organizational Transformation
and Human Resources