

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCESKAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



OCT 13 2023

SUBJECT:

AUTHORIZING THE ATTENDANCE OF SOME HUMAN RESOURCE DEVELOPMENT SERVICE PERSONNEL IN THE DESIGNING E-LEARNING PROGRAM

In the interest of the service and as part of the continuing capacity development of DENR personnel, the following employees are hereby authorized to attend the Designing E-Learning Program organized by the Philippine Society for Talent Development on 13, 16, 19, 25, and 27 October 2023 through online learning platform:

Name	Position
Kristiansen J. Ortañez	Administrative Officer IV
Carlo C. Fajardo	Administrative Officer IV
Ethelvee DG. Mataga	Administrative Officer IV
Eloisa Clarice M. Borja	Administrative Officer II
Harold D. Bayan	Administrative Aide VI

All expenses to be incurred in connection with their attendance, such as registration fee, shall be charged against HRDS funds, subject to the existing accounting and auditing rules and regulations.

The Assistant Secretary for Human Resources, Strategic Communication and Sectoral Initiatives is authorized to amend this Special Order through a Memorandum in case of changes and conflict in the event schedule.

The abovementioned personnel shall submit an Individual Learning Report to the undersigned through the DENR-HRDS L&D portal link: bit.ly/LNDportal, seven (7) days after completion of the event.

This Order takes effect on the dates herein specified.

Undersecretary for Organizational
Transformation and Human Resources