



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN**



BAGONG PILIPINAS

NOV 23 2023

SPECIAL ORDER

No. 2023- 797

SUBJECT: AUTHORIZING THE CONDUCT OF CY 2023 YEAR-END ASSESSMENT AND 2024 OPERATIONAL PLANNING WORKSHOP OF THE OFFICE OF THE SECRETARY AND ITS RELATED OFFICES

In the interest of the service and in line with the need to assess CY 2023 activities and formulate the operational plans for CY 2024 of the Office of the Secretary and its related offices, the conduct of the year end assessment is hereby authorized to be conducted on December 14-16, 2023 in a venue to be determined.

All expenses to be incurred in the said activity shall be charged against DENR-OSEC funds, subject to the usual accounting and auditing rules and regulations.

A report shall be submitted to the Secretary through the undersigned within fifteen (15) days after the activity.

The Undersecretary and the Chief of staff is authorized to change the venue and reschedule the activity as warranted by the situation.

The order shall take effect on the dates herein specified.

AUGUSTO D. DELA PEÑA
Undersecretary for Organizational
Transformation and Human Resources