



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



SPECIAL ORDER
No. 2023 - 840

DEC 04 2023

SUBJECT : AUTHORIZING THE CONDUCT OF A RE-ORIENTATION ON ISO 14001:2015 AND 9001:2015 AND AWARENESS SEMINAR ON ISO 45001 TO DENR CENTRAL OFFICE OFFICIALS, EMPLOYEES, AND SERVICE PROVIDERS

In the interest of service and in order to foster a culture of continuous improvement, encouraging proactive participation and a shared responsibility among officials, employees, and contractors, the conduct of a re-orientation on ISO 14001:2015 and 9001:2015 and awareness seminar on ISO 45001 to DENR Central Office officials, employees, and service providers on 4 to 7 December 2023 at the Multi-purpose Hall, DENR Central Office, Quezon City, is hereby authorized.

All DENR Central Office officials, rank and file employees, Contract of Service, Consultants, and Service Providers are hereby authorized to attend scheduled as follows:

Batch 1: December 4, 2023 (Monday, 9:00 am to 5:00 pm)

1. Office of the Secretary
2. Office of the Head Executive Assistant
3. Office of the Chief of Staff and Supervising Undersecretary for Strategic Communications
4. Office of the Undersecretary for Legal and Administration
5. Office of the Undersecretary for Finance, Information Systems, and Climate Change
6. Office of the Undersecretary for Policy, Planning and International Affairs
7. Office of the Undersecretary for Field Operations - Luzon, Visayas and Environment
8. Office of the Undersecretary for Field Operations-Mindanao
9. Office of the Undersecretary for Organizational Transformation and Human Resources
10. Office of the Undersecretary for Special Concerns and Legislative Affairs
11. Office of the Undersecretary for Integrated Environmental Science
12. Office of the Assistant Secretary for Enforcement, Solid Waste Management and Local Government Units Concerns
13. Office of the Assistant Secretary for International Affairs
14. Office of the Assistant Secretary for Legal Affairs
15. Office of the Assistant Secretary for Field Operations-Eastern Mindanao

16. Office of the Assistant Secretary for Human Resources, Strategic Communication and Sectoral Initiatives
17. Office of the Assistant Secretary for Policy, Planning and Foreign-Assisted and Special Projects
18. Office of the OIC, Assistant Secretary for Field Operations - Luzon and Visayas
19. Office of the OIC, Assistant Secretary for Field Operations - Western Mindanao

Batch 2: December 5, 2023 (Tuesday, 9:00 am to 5:00 pm)

20. Climate Change Service
21. DENR Task Force
22. Strategic Communication and Initiatives Service
23. Field Operations Group
24. Human Resource Development Service
25. Strategy Management and Organizational Transformation Office
26. Document Management and Operations Support and Head, DENR Action Center / Hotline 8888

Batch 3: December 6, 2023 (Wednesday, 9:00 am to 5:00 pm)

27. Legal Affairs Service
28. Administrative Service
29. Internal Audit Service
30. Financial and Management Service
31. Policy and Planning Service
32. Legislative Liaison Office

Batch 4: December 7, 2023 (Thursday, 9:00 am to 5:00 pm)

33. Knowledge and Information Systems Service
34. Foreign Assisted and Special Projects Service
35. Manila Bay Coordinating Office (MBCO)
36. River Basin Control Office (RBCO)
37. Comprehensive Agrarian Reform - National Coordinating Office (CARP-NCO)
38. Indigenous Peoples Concerns - Mindanao and Bangsamoro Autonomous Region in Muslim Mindanao Affairs
39. Special Projects and Priority Programs

The attendance of the officials and personnel from the above Offices shall be on official time.


All expenses to be incurred such as meals, travel expenses, honoraria of the resource persons, and other allowable incidental costs shall be charged against DENR funds subject to the usual accounting and auditing rules and regulations.

The EMS and QMS teams shall take the lead in the preparation of the overall activity.

The Director for Administrative Service is authorized to amend and/or re-schedule the activity in case of conflict with other programs of the Department.

A report shall be submitted to the undersigned within fifteen (15) days after the activity.

This Order takes effect on the date specified unless otherwise reset to another date.



AUGUSTO D. DELA PEÑA
Undersecretary
Organizational Transformation and
Human Resources