



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN**



**DEC 11 2023**

**SPECIAL ORDER**

**No. 2023- 849**

**SUBJECT:            AUTHORIZING THE CONDUCT OF THE TRAINING AND  
DEVELOPMENT      DIVISION      HUMAN      RESOURCE  
DEVELOPMENT SERVICE 2023 YEAR-END ASSESSMENT  
AND STRATEGIC PLANNING WORKSHOP**

In the interest of the service and to assess, strategize, and plan the learning and development programs of the Department, the conduct of the Training and Development Division Human Resource Development Service 2023 Year-End Assessment and Strategic Planning Workshop is hereby authorized on 20-22 December 2023 in Region III.

The following officials and employees shall attend the activity:

**A. Participants**

Bernardita S. Tubang	Administrative Officer V
Marilou S. Mendoza	Administrative Officer V
Carlos A. Bartolata, Jr.	Administrative Officer V
Audrey T. Rosete	Administrative Officer IV
Ethelven DG. Mataga	Administrative Officer IV
Shirley C. Latoja	Administrative Officer IV
Kristiansen J. Ortañez	Administrative Officer IV
Carlo C. Fajardo	Administrative Officer IV
Jesah Lou T. Cabañero	Administrative Officer IV
Castor E. Cabrera	Administrative Officer IV
Arlene A. Amores	Administrative Officer IV
Inghrid S. Busa	Administrative Officer IV
Jenifer P. Santelices	Administrative Officer II
Eloisa Clarice T. Borja	Administrative Officer II
Luisito P. Estacio	Administrative Assistant II
Keziah Jael A. Telebrico	Administrative Assistant II
Harold D. Bayan	Administrative Aide VI
Jan Michael D. Campued	Administrative Aide VI
Madeleine L. Mercado	Administrative Aide VI
Isaiah B. Padre	Administrative Aide VI

Kim Bryan C. Mendoza	Project Development Officer
Jay Mhar R. Sta. Ana	Project Development Officer
Marvin Javier	Project Development Officer, ENR Academy
Catherine Mones	Project Development Officer, ENR Academy
Ryan Maglaque	Driver, ENR Academy
Peachy Nortés	Chambermaid, ENR Academy

#### **B. Resource Persons**

Hiro V. Masuda, *DBA, CESO III*  
Assistant Secretary  
Human Resources, Strategic Communication and Sectoral Initiatives

Miriam M. Marcelo  
OIC, Director  
Human Resource Development Service

For. Wilson E. Henson  
Chief  
Training and Development Division


#### **C. Secretariat**

Jovin A. Renales	Project Development Officer
Marvin C. Baloalao	Project Development Officer
Bonito John M. Alvaran	Project Development Officer
Christine Ivy C. Inocencio	Project Development Officer
Cyril Remo V. Reyes	Project Documentation Specialist
Jayson E. Andres	Driver/Messenger

All expenses to be incurred in the conduct of the said activity shall be charged against HRDS funds, subject to the usual accounting and auditing rules and regulations.

A report shall be submitted online ([bit.ly/LNDportal](http://bit.ly/LNDportal)) to the undersigned through the Human Resource Development Service - Training and Development Division, fifteen (15) days after the completion of the activity.

This Order shall take effect on the dates specified herein.

  
**AUGUSTO D. DELA PEÑA**  
Undersecretary for Organizational  
Transformation and Human Resources