



Republic of the Philippines
Department of Environment and Natural Resources
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MAR 01 2023

DENR SPECIAL ORDER

No. 2023 - 90

SUBJECT : DESIGNATING MS. CAROLINA LOPEZ AS SPECIAL DISBURSING OFFICER IN RELATION TO THE CELEBRATION OF 2023 WOMEN'S MONTH IN MARCH WITH THE THEME – “WE for Gender Equality, Inclusive, and Resilient Society”

In the interest of the service, Ms. Carolina Lopez of the Cashier Unit, General Services Division, is hereby designated as Special Disbursing Officer (SDO) for the 2023 Women's Month Celebration at the DENR Central Office.

As such, Ms. Carolina Lopez is authorized to hold cash advance in the amount of Three Hundred and Fifty Thousand Pesos (P350,000.00) only to defray expenses in the conduct of the month-long activities as spearheaded by the Gender and Development Office. The said cash advance shall solely be disbursed for the herein-stated purposes.

The report of disbursement shall be immediately submitted to the Accounting Division for liquidation as soon as the cash advance has been served in accordance with COA Circular No. 97-002 dated 10 February 1997, and reiterated in COA Circular No. 2009-002 and 2012-004 dated 18 May 2009 and 28 November 2012, respectively.

This Order shall take effect immediately and shall automatically be revoked upon completion of the activity.

AUGUSTO D. DELA PEÑA

Undersecretary for Organizational Transformation
and Human Resources

