



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



BAGONG PILIPINAS

MAR 21 2024

SPECIAL ORDER  
No. 2024- 155

**SUBJECT: AUTHORIZING THE ATTENDANCE OF SOME DENR OFFICIAL AND PERSONNEL IN THE 2024 LEARNING SESSIONS OF THE COMMUNICATE FOR SUCCESS - CREATIVE TRAINING AND MANAGEMENT**

In the interest of the service and as part of the continuing capacity development of DENR personnel, the following official and employees are hereby authorized to attend the 2024 Learning Sessions of the Communicate for Success - Creative Training and Management (CFS-CTM) scheduled from April to May 2024 at the CFS-CTM Training Center, 612 Bonifacio Residences, Unit 515 Boni Avenue, Mandaluyong City and through online learning platform:

Name	Position/ Office	Event
Noralene M. Uy	Assistant Secretary for Policy, Planning, and Foreign-Assisted and Special Projects	Effective Business Communication Skills-Verbal 11 May 2024 (face-to-face)  Building Leadership Fundamentals 25 May 2024 (online)
Maria Katrina D. Cristobal	Attorney III/Legal Affairs Service	Building Leadership Fundamentals 25 May 2024 (online)
Maricris O. Dayrit	Special Investigator II/Legal Affairs Service	Paralegal Training: A Quest for Learning, the Resolve to Improve 24 and 27 April 2024 (online)
Paul Mcneil T. Borja	Special Investigator II/Legal Affairs Service	
John Darren M. Chua	Development Management Officer II/ Foreign Assisted and Special Projects Service	Advanced Microsoft Excel 19 April 2024 (face-to-face)
Mervin S. Murillo	Development Management Officer II/ Foreign Assisted	

	and Special Projects Service	
Teara Constine T. Rabang	Development Management Officer II/ Foreign Assisted and Special Projects Service	Basic Microsoft Excel 13 April 2024 (face-to-face)
Mary Ann E. Tena	Administrative Assistant III/ Foreign Assisted and Special Projects Service	

All expenses to be incurred in connection with their attendance, such as registration fee, shall be charged against their respective Office funds, subject to the existing accounting and auditing rules and regulations.

The Assistant Secretary for Human Resources, Strategic Communication and Sectoral Initiatives is authorized to amend this Special Order through a Memorandum in case of changes and conflict in the event schedule.

The abovementioned personnel shall submit an Individual Learning Report to the undersigned through the DENR-HRDS L&D portal link: [bit.ly/LNDportal](https://bit.ly/LNDportal), seven (7) days after completion of the event.

This Order takes effect on the dates herein specified.



**AUGUSTO D. DELA PEÑA**  
Undersecretary for Organizational  
Transformation and Human Resources