



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



**SPECIAL ORDER**  
No. 2024 - 16

JAN 15 2024

**SUBJECT: AUTHORIZING THE CONDUCT OF THE 4<sup>th</sup> BROWN BAG SESSION ON THE STRATEGIES IN THE LOCALIZATION OF THE NATIONAL PLAN OF ACTION FOR THE PREVENTION, REDUCTION AND MANAGEMENT OF MARINE LITTER (NPOA-ML) ON JANUARY 19, 2024**

In the interest of the service and pursuant to Proclamation No. 760, s. 2014 declaring every month of January as "Zero Waste Month", the conduct of the **4<sup>th</sup> session of the Environment and Natural Resources (ENR) Brown Bag** to be held on January 19, 2024, 12:00NN-1:00PM at the DENR Social Hall is hereby authorized. The session will highlight discussions on strategies and actions in the circular economy for sustainable development.

The following Officials and employees shall attend the activity at the DENR Social Hall:

**1. CENTRAL OFFICE**

- All Undersecretaries
- All Assistant Secretaries
- All Service Directors
- All Heads of Offices (DMOS, SPPP, MBCO, LLO, RBCO, PRCMO, WRMO, DENR-CARP, DMOSH, IPC-MBARMMA)
- All Division Chiefs

**2. NCR, REGION III, CALABARZON & MIMAROPA REGIONS**

- All Regional Executive Directors
- All EMB and MGB Directors
- All Chiefs of Technical Division
- All Chiefs of Planning
- All Chief Information Officers (RSCIG)
- All HR Chiefs

**3. EMB-CO, MGB-CO, LMB, BMB, FMB, ERDB**

- All Bureau Directors
- All Chiefs of Technical Division
- All Chiefs of Planning
- All HR Chiefs
- All Chief Information Officers

All other interested employees in the Central Office, bureaus and Attached Agencies may participate by registering in the Zoom link below:



Meeting ID: 955 2965 6926  
Password: DENR2024

As such, the Environmental Management Bureau (EMB) through the Solid Waste Management Division, and in support of other offices shall take the lead in the organization and management of the activity.

All expenses to be incurred related to the planning and implementation of the 4th ENR Brown Bag Session shall be charged against DENR and EMB funds, subject to the usual accounting and auditing rules and regulations.

The Office of the Undersecretary for Field Operations - Luzon, Visayas and Environment is authorized to reschedule the event in case of conflict with other activities of the Department, in coordination with the Human Resource Development Service (HRDS). Moreover, EMB shall submit a report to the undersigned through the Human Resource Development Service-Training and Development Division, within fifteen (15) working days upon the completion of the activity. .

A report shall be submitted online ([bit.ly/LNDportal](https://bit.ly/LNDportal)) to the undersigned through the Human Resource Development Service - Training and Development Division fifteen (15) days after the completion of the activity.

This Order shall take effect immediately.

A handwritten signature in black ink, appearing to read 'A. D. Peña', positioned above the printed name.

**AUGUSTO D. DELA PEÑA**  
Undersecretary for Organizational Transformation  
and Human Resources