



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



MAR 22 2024

**SPECIAL ORDER**

No. 2024- 170

**SUBJECT : AUTHORIZING THE CONDUCT OF TRAINING OF TRAINORS ON THE DENR BIOMETRIC DEVICES AND THE ONLINE LEAVE MANAGEMENT SYSTEM (OLMS)**

In the interest of the service and to facilitate fast and efficient timekeeping and leave processing, the conduct of the Training of Trainor's on the DENR biometric devices and the Online Leave Management System is hereby authorized to be conducted in five (5) batches, with schedule and participants as follows:

**Batch 1**

**Date:** April 22-25, 2024

**Venue:** National Capital Region

Office	Designation/Role	Name
<b>BMB</b>	Action Officer, Finance and Administrative Division	Melissa S. Urbano
	OLMS Focal Person	Kathleen Joyce M. Jakosalem
	Timekeeper	Lex Michael L. Amodia
	Engineer II	Venedick Mark L. Villamor
<b>LMB</b>	Chief, Personnel Unit	Tessie A. Soriano
	OLMS Focal Person	Joy Marie S. Bohol
	Timekeeper	Suzette S. Manalo
	Information Systems Analyst	Ma. Carmela G. Veloza
<b>ERDB</b>	Chief, HRD Section	Danelle Mae A. Castillo
	OLMS Focal Person	Hannah Kezziah Y. Padin
	Timekeeper	Zialaine S. Lumahan
	Computer Programmer II	Edarnie Carlo B. Pinili
<b>FMB</b>	Chief, HR Unit	Vivian A. Chano
	OLMS Focal Person	Juhaira A. Mustapha
	Timekeeper	Roselyn de la Pena
	Information Systems Analyst	Laarni V. Marciano

**Batch 2**

**Date:** May 7-10, 2024

**Venue:** Region III

Office	Designation/Role	Name
<b>DENR CAR</b>	Chief, Personnel Section	Jonathan G. Pacheco
	OLMS Focal Person	Josephine V. Dicang
	Timekeeper	Roxanne B. Sabado

Office	Designation/Role	Name
	Information Systems Analyst (ISA) II - Regional Office (RO)	Dave D. Salvador
	ISA II - PENRO Apayao	Florence Nathalie C. Rivera
	ISA II - PENRO Abra	Ismael Marco M. Bolesa
	ISA II - PENRO Benguet	Bryan B. Samuel
	ISA II - PENRO Mt. Province	Nieves M. Aquisio
	ISA II - PENRO Ifugao	Rosa H. Binwag
	ISA II - PENRO Kalinga	Niza Rose B. Ganotice
<b>DENR Region I</b>	Chief, Personnel Section	Ma. Rowena A. Verde
	OLMS Focal Person	Romalyn M. Madriaga
	Timekeeper	Gezah Mae S. Parrocha
	ISA II - RO	Jason L. Trinidad
	ISA II - PENRO Pangasinan	Joseph Q. Garcia
	ISA II - PENRO Ilocos Sur	Warren C. Garcia
	ISA II - PENRO Ilocos Norte	Roman Christian M. Abad
ISA II - PENRO La Union	Clarence A. Laigo	
<b>DENR Region II</b>	Chief, Personnel Section	Mariflor C. Tumanguil
	OLMS Focal Person	Edzen R. Tolosa
	Timekeeper	Romer C. Pugal
	ISA II - RO	Adwin Jay B. Cuntapay
	ISA II - PENRO Isabela	John Paul B. Mabasa
	ISA II - PENRO Quirino	Honorio F. Toribio III
	ISA II - PENRO Cagayan	Jofelson P. Layugan
	ISA II - PENRO Nueva Vizcaya	Arjason Castillo
	ISA II - PENRO Batanes	Roderick Y. Abad
<b>DENR NCR</b>	Chief, Personnel Section	Rowena C. Medalla
	OLMS Focal Person	Iser John C. Preclaro
	Timekeeper	Marilyn R. Palmero
	ISA II - RO	Carl Wilhelm C. Eucogal
<b>DENR Region IV- CALABARZON</b>	Chief, Personnel Section	Melissa B. Castillo
	OLMS Focal Person/Timekeeper	Dan Christian B. Sabao
	ISA II - RO	Kayeleene Princess B. Dalisay
	ISA II - PENRO Batangas	Melvin Y. Ilagan
	ISA II - PENRO Rizal	Jasmin P. Arsolon
	designated ISA - PENRO Laguna	Arra Jane Y. Juridico
	ISA II - PENRO Quezon	Wilkin Einstein P. Narte
ISA II - PENRO Cavite	Paulo A. Abdul	
<b>Region XII</b>	Chief, Personnel Section	Jessie Anne V. Dichoso
	OLMS Focal Person	Rehanna B. Espenilla

Office	Designation/Role	Name
	Timekeeper	Saripa H. Dama
	ISA II - RO	Jethro A. Quiñones
	ISA II - PENRO Sarangani	Adrian V. Alquiza
	ISA II - PENRO South Cotabato	Jomyr H. Flores
	ISA II - PENRO North Cotabato	Armando C. Victoria
	ISA II - PENRO Sultan Kudarat	Abdulsalam O. Kusin

**Batch 3**

Date: May 14-17, 2024

Venue: Region VII

Office	Designation/Role	Name
<b>Region III</b>	Chief, Personnel Section	Jessa J. Escudero
	OLMS Focal Person	Leah O. Valera
	Timekeeper	Joy A. Manlapat
	ISA II - RO	Janet S. Mas
	ISA II - PENRO Pampanga	Keith Luemil T. Escudero
	ISA II - PENRO Bulacan	Rommed R. Cabuya
	ISA II - PENRO Zambales	Michael Ryan G. Alcance
	ISA II - PENRO Tarlac	Czar Richard Lawrence E. Manlutac
	ISA II - PENRO Nueva Ecija	Jansen Pierrie G. Fernandez
	ISA II - PENRO Bataan	Wendell L. Baldeo
	ISA II - PENRO Aurora	Questvon B. Bonamy
<b>DENR IV- MIMAROPA</b>	Chief, Personnel Section	Ma. Cristina C. Rendorio
	OLMS Focal Person	Noriel D. Maynigo
	Timekeeper	Mark Joseph P. Melchor
	ISA II - RO	Jermar D. Belen
	ISA II - PENRO Oriental Mindoro	Ronaldo L. Suarez
	ISA II - PENRO Occidental Mindoro	Henry A. Marmol
	ISA II - PENRO Marinduque	Mark Ryan S. Lozada
	ISA II - PENRO Romblon	Philippe Zar E. Meñez
	ISA II - PENRO Palawan	Maylene S. Udtojan
<b>DENR Region V</b>	Chief, Personnel Section	Ma. Emily L. Bonete
	OLMS Focal Person	Rene L. Manzanades
	Timekeeper	Ginalyn G. Magdaraog
	ISA II - RO	Jonald Ray A. Pua
	ISA II - PENRO Catanduanes	Rose P. Moncada
	ISA II - PENRO Albay	Mark Dennis G. Furton
	designated ISA - PENRO Camarines Sur	Crispin D. Mediona

Office	Designation/Role	Name
	designated ISA - PENRO Camarines Norte	Jason C. Sta. Cruz
	ISA II - PENRO Sorsogon	Aldrin M. Velante
	ISA II - PENRO Catanduanes	Raymund V. Asuncion
<b>DENR Region VI</b>	Chief, Personnel Section	Rhonelyn J. Miravalles
	OLMS Focal Person	Phoebe G. Badoy
	Timekeeper	Ma. Dona B. Cordenillo
	ISA II - RO	Israel G. Demetita
	ISA II - PENRO Guimaras	Bill Willard B. Gange
	ISA II - PENRO Aklan	Jun Jun L. Derecho
	ISA II - PENRO Antique	Eugene S. Naranjo
	ISA II - PENRO Capiz	Relly A. Bocado
	ISA II - PENRO Iloilo	Kim B. Logronio
	ISA II - PENRO Negros Occidental	Emilio G. Quanico II
<b>DENR Region VIII</b>	Chief, Personnel Section	Marifen O. Beniga
	OLMS Focal Person	Rochelyn D. Negru
	Timekeeper	Maricel A. Algo
	ISA II - RO	Benjamin A. Calub
	ISA II - PENRO Biliran	Fritz Paul N. Bautista
	ISA II - PENRO Southern Leyte	Cielo Lindo L. Perez
	ISA II - PENRO Leyte	Anabelle T. Agrava
	ISA II - PENRO Samar	MacLouis Yasshen L. Calimba
	ISA II - PENRO Northern Samar	Emmanuel Angelo A. Zorilla
	ISA II - PENRO Eastern Samar	Lindsey A. Buna

**Batch 4**

**Date:** May 21-24 2024

**Venue:** Region XII

Office	Designation/Role	Name
<b>Region VII</b>	Chief, Personnel Section	Charmie A. Regudo
	OLMS Focal Person	Adelene C. Alberca
	Timekeeper	Eushiabeth I. Quiapo
	ISA II - RO	Lord Oxy M. Flores
	designated ISA - PENRO Bohol	Jerome L. Pahang
	designated ISA - PENRO Cebu	Ralph Vincent A. Villegas
	ISA II - PENRO Negros Oriental	John Michael A. Alcain
	ISA II - PENRO Siquijor	Michael B. Macabenta
<b>DENR Region IX</b>	Chief, Personnel Section	Jocelyn E. Dionisio
	OLMS Focal Person	Lenny Rose C. Apiag
	Timekeeper	Ronie Ian S. Yamit
	ISA II - RO	Francis Ian P. Dancel

<b>Office</b>	<b>Designation/Role</b>	<b>Name</b>
	ISA II - PENRO Zamboanga del Norte	Jayson R. Sarabia
	ISA II - PENRO Zamboanga del Sur	Webend B. Guillar
	ISA II - PENRO Zamboanga Sibugay	Gilrich R. Bicoy
<b>DENR Region X</b>	Chief, Personnel Section	Esperanza M. Domingo
	OLMS Focal Person	Ana Mae H. Sumalinog
	Timekeeper	Jessebel D. Saberón
	ISA II - RO	Elmar B. Agustin
	ISA II - PENRO Misamis Oriental	Vincent Dave M. Loyola
	ISA II - PENRO Misamis Occidental	Jiel Niño B. Gaid
	ISA II - PENRO Camiguin	Ann Christine S. Galvez
	ISA II - PENRO Bukidnon	Earl Marc J. Domingo
	ISA II - PENRO Lanao Del Norte	Jobbie C. Porquez
<b>DENR Region XI</b>	Chief, Personnel Section	Llane B. Bandong
	OLMS Focal Person	Marjorie May Cano
	Timekeeper	Grace R. Fernandez
	ISA II - RO	Lito Junior M. Lepardo
	ISA II - PENRO Davao Del Sur	Jessamyn N. Janiola
	ISA II - PENRO Davao Del Norte	Rocel Rey S. Basada
	ISA II - PENRO Davao Oriental	Milan N. Jerusalem
	ISA II - PENRO Davao de Oro	Jhonitz King P. Isaac
	ISA II - PENRO Davao Occidental	Graciela Anne S. Lebrilla
<b>DENR Caraga Region</b>	Chief, Personnel Section	Analiza L. Luengas
	OLMS Focal Person	Rosemarie L. Eben
	Timekeeper	Julie Y. Montalban
	ISA II - RO	Marietta L. Chua
	ISA II - PENRO Surigao Del Norte	Lorenzven P. Vallar
	ISA II - PENRO Surigao Del Sur	Monfeljan A. Jurado
	ISA II - PENRO Agusan Del Norte	Jobert C. Awa
	ISA II - PENRO Agusan Del Sur	Jay Ar M. Montaner
	ISA II - PENRO Dinagat	Rean Diamond M. Manliguez

**Batch 5**

**Date:** May 28-31, 2024

**Venue:** Region VI

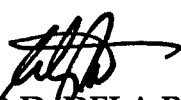
Office	Designation/Role	Name
<b>MGB Central Office</b>	Chief, Administrative Division	Edna R. Lorilla
	OLMS Focal Person	Joseph P. Rivera
	Timekeeper	Mary Angeline T. Gondranios
	ISA - CO	Rheymarl G. Salazar
<b>MGB Regional Offices</b>	CAR	Dickson Ray L. Kimmakim
	Region I	Clarence R. Ochoco
	Region II	Carla Catrina R. Talbo
	Region III	Alyssa Anne J. Salenga
	Region IV - CALABARZON	Joel C. Anyayahan
	Region IV - MIMAROPA	Maria Karizza L. de Gracia
	Region V	Kleo Elizabeth L. Lofamia
	Region VI	Rowena L. Catalan
	Region VII	Chrismark G. Caberte
	Region VIII	Marcelina C. Espos
	Region IX	Je-an E. Baya
	Region X	Dominic O. Escobal
	Region XI	Shiely D. Dilangalen
	Region XII	Norjanah M. Solaiman
Region XIII	Jose Salve E. Cabling	
<b>EMB Central Office</b>	Chief, HRMD Section	Melinda Tugano
	OLMS Focal Person	Ma. Jemmalyn Fernandez
	Timekeeper	Josephine Sagun
	ISA - CO	Luis P. Ortega
<b>EMB Regional Offices</b>	NCR	Siegfred C. Laborte
	CAR	Marvin Clarke Karsten M. Balanon
	Region I	Mark Laurence M. Bumatay
	Region II	Jose I. Sangab
	Region III	Wenster P. Rasco
	Region IV- CALABARZON	Rie E. Kibayashi
	Region IVMIMAROPA	German Librinca
	Region V	John Jeremiah Q. Puño
	Region VI	Karl P. Fabronero
	Region VII	Jumar F. Doblás
	Region VIII	Recah Jule C. Saceda
	Region IX	Leo L. Ricarda
	Region X	Jason T. Belga
	Region XI	Isaiah Ganiel L. Bontia
Region XII	Jan Evan R. Callejo	
Region XIII	Mac Charles D. Agbon	

Human Resource Development Service (HRDS) and Knowledge and Information Systems Service staff shall provide technical and administrative support for the duration of the activity.

The Assistant Secretary for Human Resources, Strategic Communication and Sectoral Initiatives is authorized to reschedule the activity in case of conflict with other activities of the Department. An activity report shall be submitted online ([bit.ly/LNDportal](https://bit.ly/LNDportal)) to the undersigned within fifteen (15) days upon completion of the series of training.

All expenses to be incurred relative to the activity and other allowable incidental expenses shall be charged against HRDS funds, subject to the usual accounting and auditing rules and regulations.

This Order shall take effect on the dates specified herein.

  
AUGUSTO D. DELA PEÑA  
Undersecretary, Organizational Transformation  
and Human Resources