



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN**



**APR 22 2024**

**SPECIAL ORDER**  
No. 2024- 228

**SUBJECT: AUTHORIZING THE CONDUCT OF THE INTERNSHIP PROGRAM FOR SELECTED ENR ACADEMY GRADUATES OF THE SPECIALIZED COURSE ON GEOGRAPHIC INFORMATION SYSTEM (BATCH 1)**

In the interest of the service and in order to strengthen the application of GIS concepts and theories in accordance with the mandate and priority thrusts of the Department, the conduct of the Internship Program for selected ENR Academy Graduates of the Specialized Course on GIS (Batch 1) is hereby authorized to be held on 06-24 May 2024 under the Geospatial Database Office (GDO), DENR Central Office, Visayas Avenue, Diliman, Quezon City.

The following are hereby authorized to participate and attend the program:

	<b>NAME</b>	<b>OFFICE</b>
1	Datu Ino M. Bagul	Surveys and Mapping Division, Region XII
2	Emmanuel B. Penson Jr.	Surveys and Mapping Division, Region III
3	O'Soniel Moises C. Tuddao	Surveys and Mapping Division, MIMAROPA

Below are the **roles and responsibilities** of the participants during the Internship Program:

1. Be assigned at the DENR Geospatial Database Office (GDO) and attend the Internship Program on official time;
2. Apply the theories, principles and ideas acquired from the ENR Academy Specialized Course on GIS;
3. Assist in creating maps and perform spatial analysis to recommend solutions related to ENR cases;
4. Collaborate with team members to identify and address spatial challenges or issues using GIS techniques;
5. Ensure the accuracy and reliability of GIS data by performing quality control checks and validations;
6. Support in the planning, execution, and monitoring of GIS projects, including providing technical support as needed; and
7. Demonstrate flexibility and adaptability in response to evolving demands or priorities, and demonstrate readiness to embrace new challenges and tasks as they arise.

All expenses to be incurred shall be chargeable against the funds of respective Offices of the participants, subject to the usual accounting according and auditing rules and regulations.

The Assistant Secretary for Human Resources, Strategic Communication and Sectoral Initiatives is authorized to amend or reschedule the event in case of conflict with other priority programs of the Department.

Exit interview shall be done a day before the end of the Internship. Further, a report shall be submitted online ([bit.ly/LNDportal](http://bit.ly/LNDportal)) to the undersigned within fifteen (15) days upon completion of the activity.

This Order takes effect on the dates herein specified.



AUGUSTO D. DELA PEÑA

Undersecretary for Organizational Transformation  
and Human Resources