



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN**



APR 12 2024


SPECIAL ORDER
No. 2024- 269

SUBJECT: AUTHORIZING ENGR. BRENICE ANN M. GENDEVE-CASTILLO TO AVAIL OF STUDY LEAVE PRIVILEGE FOR BAR REVIEW AND EXAMINATIONS

Pursuant to DENR Memorandum Circular No. 2023-03 dated 04 October 2023, entitled "Revised Guidelines on the Grant of Study Leave Privileges of DENR Officials and Employees," Engr. Brenice Ann M. Gendeve-Castillo, Engineer V and Chief, Mines Management Division, Mines and Geosciences Bureau Region XI, is hereby authorized to avail of study leave privilege from 15 April 2024 to 30 September 2024 in preparation for her Bar review and examinations.

As such, Engr. Gendeve-Castillo shall execute a Service Obligation Contract and shall be bound by the terms and conditions enumerated under the aforementioned Circular. For this study leave privilege, the required service obligation is two (2) years. After the completion of his study leave, Mr. Tamayo shall submit a DENR Certification of Assumption to Duty (Form D) with documentary proofs of completion to the Secretary, through proper channels, copy furnished the HRDC Secretariat and the Personnel Division for 201 File.

This Order shall take effect on the dates herein specified.


AUGUSTO D. DELA PEÑA
Undersecretary
Organizational Transformation
and Human Resources