



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES**  
**KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN**



**MAY 17 2024** - **AGONG PILIPINAS**

**SPECIAL ORDER**  
No. 2024 - 270

**SUBJECT: AUTHORIZING THE CONDUCT OF THE ENVIRONMENT AND NATURAL RESOURCES (ENR) ACADEMY BASIC COURSE**

In the interest of the service and in line with the Department's continuing capacity development programs to strengthen the delivery of frontline services, the conduct of the Environment and Natural Resources (ENR) Academy Basic Course is hereby authorized on 26 May to 7 June 2024 at the ENR Academy Carranglan, Nueva Ecija, Region 3. The following personnel are hereby authorized to attend:

**A. LEARNERS**

<b>Name</b>	<b>Office</b>
1. Jello D. Ortega	CCS - CCMID
2. Kathleen Dominique R. Cornejo	CCS - CCMID
3. Ma. Andrea D. Palma	FASPS - PMED
4. Alyssa Micah A. Macasieb	FASPS - PMED
5. Juvymelle A. Bauyon	LAS - LPD
6. Paul Mcneil T. Borja	LAS - CCD
7. Ma. Rosario T. Santiago	AS - PSMD
8. Ann Joanna B. Villarama	AS - PSMD
9. Marie Kristinne M. Mamaradlo	AS - GSD
10. Kelsie C. Miniano	PPS - PSD
11. Nehemiah Leo Carlo B. Salvador	PPS - PSD
12. Gian Renzo F. Toledo	PPS - PPD
13. Kathlene R. Valdez	FMS - BD
14. Marika Joy D. Antonio	FMS - BD
15. Marcial F. Campos, Jr.	FMS - AD
16. Donita Rose O. Cleofas	SCIS - SAEPD
17. John Alfred C. Sy	SCIS - SAEPD
18. Kristine Anne D. Nuqui	HRDS - PD
19. Daryl D. Ansano	KISS - SDRMD
20. Eloisa M. De Leon	GDO
21. Shirley Jaene S. Valdez	ERDB - WWRDEC
22. Ronalyn L. Manosca	ERDB - UBRDEC
23. Adrienne S. Vallejos	LMB - PKMD
24. Khay Ann Jessa F. Manalo	LMB - LMD
25. Ma. Rovelyn D. Tumaneng	FMB - FRMD
26. Hannah Rikka H. Cortez	FMB - IEC
27. Alexis Ann A. Alcantara	BMB - CMD
28. Mitzi B. Pamulaklakin	BMB - WRD

## **B. RESOURCE PERSONS**

A number of experts from DENR Central and Regional Offices, Bureaus and Attached Agencies will be tapped as Subject Matter Experts (SMEs). Competent resource persons from other institutions may also be invited should the need arise. Each speaker/lecturer shall be required to provide the participants/audience with the necessary handouts/learning materials on the topics to be discussed.

## **C. LEARNING EVENT TEAM**

1. For. Wilson E. Henson
2. Carlos A. Bartolata, Jr
3. Jesah Lou T. Cabañero
4. Ethelvee D. Mataga
5. Castor E. Cabrera
6. Eloisa Clarice M. Borja
7. Jan Michael D.C Campued
8. Jovin A. Renales
9. Judith Maria Lourdes A. Romero
10. Jayson E. Andres


The ENR Academy Facility personnel shall provide assistance in the administrative and logistical concerns of the training.

Should a session day fall on a holiday or a weekend, all learners, staff and resource persons shall be entitled to Compensatory Time Off (CTO) and shall be used until 31 December 2024. All expenses to be incurred in the conduct of the aforementioned course and other allowable incidental expenses shall be charged against Human Resource Development Service (HRDS) funds, while traveling expenses of the participants to and from the venue shall be charged to their respective offices subject to existing accounting and auditing rules and regulations.

The TDD-HRDS shall lead the implementation of the training workshop. The Assistant Secretary for Human Resources, Strategic Communication and Sectoral Initiatives is authorized to amend the date of the said activity in case of conflict with other activities of the Department or unavailability of the resource persons/subject matter experts.

A report shall be submitted online ([bit.ly/LNDportal](https://bit.ly/LNDportal)) to the undersigned within fifteen (15) days upon completion of the activity. Further, each learner shall accomplish and submit a Competency Development Management Form (CDMF) seven (7) working days prior to the conduct of the activity.

This Order shall take effect on the dates specified herein.

  
**AUGUSTO D. DELA PEÑA**  
Undersecretary  
Organizational Transformation and  
Human Resources