



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN

MAY 29 2024



**SPECIAL ORDER**

No. 2024-<sup>296</sup>\_\_

**SUBJECT : DESIGNATING ADMINISTRATIVE OFFICER V  
YASMIN ROSELLE O. CAPARAS AS OIC CHIEF,  
PUBLIC INFORMATION DIVISION, STRATEGIC  
COMMUNICATION AND INITIATIVES SERVICE  
(SCIS)**

In the interest of the service, **Administrative Officer V Yasmin Roselle O. Caparas** is hereby designated as **OIC Chief, Public Information Division, SCIS**.

As such, she shall clear herself of all work, property and financial accountabilities in her present station before reporting to her new assignment. She shall be entitled to claim Representation and Transportation Allowances (RA/TA), on reimbursable basis, subject to applicable laws, rules, and regulations. She shall inform the undersigned in writing, through the Human Resource Development Service, of her compliance with this Order.

This Order shall take effect immediately.

**AUGUSTO D. DELA PEÑA**  
Undersecretary for Organizational  
Transformation and Human Resources