



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN**



JUN 10 2024

SPECIAL ORDER

No. 2024- 322

SUBJECT : AUTHORIZING THE CONDUCT OF THE CAPABILITY BUILDING SEMINAR-WORKSHOP ON DENR ACTION CENTER/HOTLINE 8888 OPERATIONS AND TICKETS' RESOLUTION (VISAYAS AND MINDANAO CLUSTERS)

In the interest of service and to ensure the efficient implementation of the DENR Action Center/Hotline 8888 operations pursuant to Executive Order No. 06, s. 2016 and AO 25 Memorandum Circular No. 2021-01 of the Interagency Task Force on the Harmonization of National Government Performance Monitoring, Information, and Reporting System, the conduct of the Capability Building Seminar-Workshop on the DENR Action Center/Hotline 8888 Operations and Tickets' Resolution (Visayas and Mindanao Clusters) is hereby authorized on July 02 to 06, 2024 (inclusive of travel time) in Cebu City, Province of Cebu, Region VII.

The following DENR officials and personnel are hereby authorized to attend the said activity:

A. RESOURCE PERSONS & FACILITATORS

1. Chief of Staff and Supervising Undersecretary for Strategic Communications
2. Director, Document Management and Operations Support, and Head, DENR Action Center Hotline/8888 in concurrent capacity
3. OIC-Director, Human Resource Development Service (HRDS)
4. Chief, Internal Affairs Division, Legal Affairs Service (IAD-LAS)
5. DENR Action Center/Hotline 8888 Staff (4)
6. Assisting staff from the Office of the Secretary (6)
7. Assisting staff from the Human Resource Development Service (1)
8. Assisting staff from the DENR VII Regional Office (5)

B. PARTICIPANTS

All Action Center or 8888 Focal Persons (FPs) from the DENR Regional Offices, MGB and EMB Regional Offices, PENROs, and PEMUs in Visayas and Mindanao Clusters (Regions VI to XIII), and from the Offices of the Assistant Secretaries in the DENR Central Office.

If the designated Action Center or 8888 Focal Person (FP) of the office will not be able to attend the said event, the designated Action Center or 8888 Alternate Focal

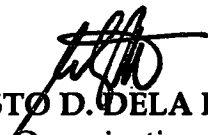
Person (AFP) may attend as his/her alternative. Likewise, if both FP and AFP of the office are not available, a designated representative may attend the said activity.

All expenses for venue and accommodation during the seminar-workshop will be charged against the DENR Action Center / OSEC Funds, subject to usual accounting and auditing rules and regulations. Expenses for airfare and transportation will be charged against the respective funds of participating offices.

The Head of the DENR Action Center/Hotline 8888 is authorized to amend and/or reschedule the event if necessary.

A report of the conduct of the activity shall be submitted to the Undersecretary for Strategic Communications and Chief of Staff, copy furnished the undersigned, within fifteen (15) days upon completion.

This Order shall take effect on the dates specified herein.


AUGUSTO D. DELA PEÑA
Undersecretary for Organizational Transformation
and Human Resources